



## Board of Education Meeting Summary: May 2008

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The Delaware Area Career Center Board of Education held a special meeting on Tuesday, April 29, 2008 to conduct business related to the search for a new Career Center Superintendent. The Board also held a regular Monthly Meeting on Thursday, May 15, 2008. Both meetings were held in the Career Center South Campus Board Room. The following action was taken:

### April 29<sup>th</sup> Special Meeting:

- Meeting was called to order at 5:35 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Ted Backus, Ed Bischoff, Teri Meider, Deborah Rafeld, and Chris Bell. Dr. Robert Cape arrived for the meeting at 5:55 P.M.
- Board entered into Executive Session at 5:35 P.M. and returned at 11:30 P.M.
- Special Meeting was adjourned at 11:30 P.M.

### Regular Meeting:

- Meeting was called to order at 6:47 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Ted Backus, Ed Bischoff, Dr. Robert Cape, Patricia Foor, and Chris Bell.
- Agenda for May 15, 2008 regular meeting as presented to the Board was accepted.
- Superintendent presented her report to the Board. A presentation on Public Relations was given at this time by guest speaker Lisa Riegel.
- Treasurer, Board President and Board members presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. April 17, 2008 Regular Meeting
    - B. April 29, 2008 Special Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for April 2008 as presented to the Board.
    - B. Approve disposal of inventoried assets as presented. (Treasurer presented a copy of disposal requests at the meeting).
    - C. Approve the increases in appropriations as detailed to the Board.
    - D. Approve the transfer of funds as detailed to the Board.
  - 9.3 Old Business: *no action*
  - 9.4 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      1. Approve Laura Heber for hire as an ABLE/GED instructor on an as-needed basis, effective 3/01/2008.
      2. Approve Daniel Lundy for hire as an Adult Education instructor on an as-needed basis, effective 7/01/2007.

3. Approve the following for hire as instructors for the 2008 Summer School session on an as-needed basis (contingent on class numbers): Gregory Carpenter (*Mathematics*), Kristi Chumney (*Science*), Gerald Cornell (*Health/Physical Education*), David Green (*Mathematics*), Lucinda Shurelds (*Science*), Darren Shutler (*Physical Education*), Michael P. Vargo (*History/Government*), David Waselko (*Literature*), and Nadine Weiss (*English*).
  4. Approve Paul Grimes for hire as Environmental Technologies Program instructor, pending student enrollment for the program, effective 8/02/2008.
- B. Personnel
1. Accept letter of resignation from Nancy Luce as Executive Director, effective 6/30/2008.
  2. Approve unpaid leave of absence for Suzanne MacLean, for the purpose of professional development during the 2008-2009 school year, beginning 8/14/2008.
  3. Shift category for extended hours for Gene Scott from Apprenticeship to Special Projects.
  4. Approve FY-08 grant stipends for the following employees: Suzanne MacLean (*Animation Camp \**), Jennifer Gram, Kelly Kohl and Mark McKinney (*Auto Tech Camp \**), Betty Kimball (*Career Ed Building Representative*), Joshua Gallagan and Randy Moore (*Professional Development/Certification*), Dale Hayes, Amy Miles and Lisa Penry (*Medical and Dental Camp \**), and Joshua Gallagan, Jennifer Gram, Kelly Kohl and Randy Moore (*Tech Prep Camp*).
- \* - **pending fulfillment of required enrollment numbers**
- C. Grants – *no action*
- D. Contracted Services
1. Accept agreement between Ergon Employment, Well Point, and Delaware Area Career Center regarding the creation of a High School Project SEARCH Transition program for Well Point students, under the terms outlined in the agreement.
  2. Approve continuation of contract with Mark Perna of Tools for Schools to provide marketing consulting services, effective May 1, 2008 through May 31, 2009.
  3. Award a contract to Sheedy Paving, Inc. for repaving the North Campus service parking lot.
- E. Purchases – *no action*
- F. Memberships/Subscriptions – *no action*
- G. Other
1. Approve changes to the Delaware Area Career Center Student Handbook for the 2008-2009 School Year, as presented to the Board.
  2. Approve Sherry Forster and Kathleen Tornes for out-of-state travel to attend the “Healthy Choices for Youth: Overcoming Barriers to Learning” Conference in Indianapolis, Indiana, June 16-18, 2008.
  3. Approve 2008-2009 Student Fees for North Campus and South Campus programs as presented to the Board.
  4. Approve the following Summer Camps to be offered to 6<sup>th</sup>-9<sup>th</sup> grade students: Auto Tech Prep Camp, Digital Storytelling and Animation Camp, Medical and Dental Camp, and Small Office/Home Office Design Camp.
  5. Approve Paula Jill Millisor for out-of-state travel to attend the Jobs for America’s Graduates National Leadership Conference in New Orleans, Louisiana, July 7-12, 2008.
  6. Approve Scott Laslo and M. Gayle Parlin for out-of-state travel to attend the National FordPAS Conference in Palm Springs, California, June 24-26, 2008.

7. Accept donation of 400 feet of conduit from Becker Electric Supply for the Adult Education Electrical Program.
  8. Approve out-of-state travel for Electronics Program student Jeff Mingus and instructor D. James Poole to attend the SkillsUSA National Conference in Kansas City, Missouri, June 22-28, 2008.
- Board re-instated Timothy Lynch from Reduction in Force as an instructor for the 2008-2009 school year.
  - Board conducted a first reading of revisions for the following Board Policies: Policy File CCA (*Organizational Chart*) and Policy File JHCD (*Administering Medicines to Students*).
  - Board entered into Executive Session at 8:10 P.M. and returned at 8:40 P.M.
  - Board approved a contract for Mary Beth Freeman to serve as Delaware Area Career Center Superintendent, beginning August 1, 2008 through July 31, 2011. A contract was also approved for her hire as a consultant, effective July 1-31, 2008.
  - Regular Meeting was adjourned at 8:50 P.M.

The next scheduled meeting will be a regular Board meeting held on June 19, 2008 in the Career Center South Campus Board Room.