



## Board of Education Meeting Summary: January 2008

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The Delaware Area Career Center Board of Education conducted its annual Organizational Meeting and a regular Monthly Meeting on Thursday, January 10, 2008 in the Career Center South Campus Board Room. The following action was taken:

### Organizational Meeting:

- Meeting was called to order at 6:30 P.M. by President Pro-Tempore Tom Sheppard with the following members present: Ed Bischoff, Jim Hildreth, Patricia Foor, and Chris Bell. Deborah Rafeld arrived for the meeting at 6:32 P.M.
- Oath of Office was taken by incoming Board Members Ted Backus (Delaware City Schools), Dr. Robert Cape (Delaware/Union ESC), and Teri Meider (Olentangy Local Schools).
- The Board elected President and Vice-President for 2008:
  - Tom Sheppard was nominated for position of President by Ed Bischoff (seconded by Jim Hildreth) – the nomination was accepted.
  - Jim Hildreth was nominated for position of Vice-President by Ed Bischoff (seconded by Dr. Robert Cape) – the nomination was accepted.
- Dates, times, and places of regular board meetings for 2008 were approved by the Board.
- Approved Consent Agenda Items:
  - 9.1 Establish Service Fund: Recommend the Board establish a Service Fund in the amount of \$20,000.00 for 2008.
  - 9.2 Designate Purchasing Agent for 2008: Recommend the Superintendent be designated as the purchasing agent for the Delaware Area Career Center for 2008.
  - 9.3 Authorization of Treasurer: So advances can be secured quickly by the Treasurer to cover expenses, to transfer funds or to invest, the Treasurer was granted the authority of: Transfer of Funds, Tax Advance Requesting, Bill Payment, Money Borrowing, Interim Funds Investing, and Stale-Date Check Transfers.
- President appointed Deborah Rafeld as Legislative Liaison to Ohio School Boards Association (OSBA) for 2008.
- President appointed Deborah Rafeld as Student Achievement Liaison to OSBA for 2008.
- Board granted the Superintendent the authority to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board, subject to a subsequent vote of ratification by the Board through the date of the Board's 2009 Organizational Meeting.
- Board granted the Superintendent the authority to accept resignations which have been submitted by employees on behalf of the Board, during times when the Board is not in session, subject to ratification by this Board, through the date of the Board's 2009 Organizational Meeting.
- Organizational Meeting was adjourned at 6:45 P.M.

## Regular Meeting:

- Meeting was called to order at 6:52 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Ted Backus, Ed Bischoff, Dr. Robert Cape, Teri Meider, Deborah Rafeld, Patricia Foor, and Chris Bell.
- Agenda for January 10, 2008 regular meeting as presented to the Board was accepted.
- Superintendent, Treasurer, Board President and Board members presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. December 6, 2007 Special Meeting
    - B. December 7, 2007 Regular Meeting
    - C. December 27, 2007 Special Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for December 2007 as presented to the Board.
  - 9.3 Old Business: *no action*
  - 9.4 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      1. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2007: Michael Betts, Todd German, Harold W. Koontz, and Brian Mills.
      2. Approve Dan Huffman for hire as substitute teacher, effective 1/03/2008.
    - B. Personnel
      1. Grant extended service hours to the following employees, effective 7/01/2007 through 6/30/2008: Mary Lykens, and Mark McKinney.
      2. Approve the following for supplemental extended day contracts per Negotiated Agreement Chapter 1405.1: Jeff Lucas, Amy Miles, and John Wolfe.
      3. Accept unpaid leave of absence for Keith Luce, effective 1/11/2008, while determining eligibility for STRS disability.
    - C. Grants – *no action*
    - D. Contracted Services
      1. Approve Paul Grimes as Consultant for the Environmental Technologies Program, effective 1/11/2008.
    - E. Purchases – *no action*
    - F. Memberships/Subscriptions
      1. Approve renewal of Institutional Membership to the Ohio Association of Career and Technical Education (Ohio-ACTE).
      2. Authorize renewal of annual membership to the Ohio School Boards Association (OSBA) for the term of 1/01/2008 through 12/31/2008
      3. Authorize renewal of annual membership to the Sunbury/Big Walnut Chamber of Commerce for the term of 1/01/2008 through 12/31/2008.
    - G. Other
      1. Accept donations from the following: Don and Marsha McDevitt-Stredney, Gregg Snouffer, Kathy Waltz, and Jennifer Witt.
- Board adopted revisions to Board Policies Board Policy AC (*Nondiscrimination/ Harassment/Intimidation*), Board Policy JFC (*Student Conduct*), Board Policy JFCF (*Hazing and Bullying*), and Job Description File 481 (*Technology Support*) following a second reading.
- The meeting was adjourned at 8:53 P.M.

The next scheduled meeting will be a regular Board meeting held on February 21, 2008 in the Career Center South Campus Board Room.