



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - MAY 21, 2020 (6:30 P.M.)
DELAWARE AREA CAREER CENTER - REMOTE MEETING

1. CALL TO ORDER: 6:35 P.M.

Attending remotely Attending remotely Attending remotely _____ Attending remotely
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MAY 21, 2020 REGULAR MEETING AS PRESENTED

(20-053) B. Clawson moved and T. Backus seconded to accept the agenda including the addendum and amendments as noted. Motion carried.

yes yes yes _____ yes
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Stretch Goal Presentation Hall, Trusley
- Stretch Goal Presentation Mowry, Williams, Wolfe

Ed Bischoff joined the meeting remotely at 7:30 P.M.

10. OLD BUSINESS

10.1 Amend Board Resolution #19-067 (7/31/2019 - 12.2.H) to reflect the following changes:
Approve supplemental contracts for the following student organization CTSO advisors for the 2019/20 school year per negotiated agreement article 15, section J:

HOSA Local	Lindsay DeMent	\$187.50	\$375.00
HOSA Local	Gina Lantz	\$187.50	\$375.00

(20-054) T. Kaelber moved and E. Bischoff seconded to approve old business. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

11. TREASURER ITEMS

11.1 Approve Minutes of the April 16, 2020 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for April 2020, with expenditures totaling \$1,586,720.62

[Exhibit B](#)

B. Approve the Five-Year Forecast. [Exhibit C](#)

C. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)

(20-055) T. Backus moved and B. Clawson seconded to approve Treasurer items. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve 188 day contract for Trista Crist as interim Teacher Aide at Class 1 Step 2 for the 2020/2021 school year, effective 8/2/2020, pending receipt of all paperwork.
- B. Approve 185 day contract for Andrew Reardon as Mathematics Instructor at Class 4 Step 3 for the 2020/2021 school year, effective 8/2/2020, pending receipt of all paperwork.
- C. Approve Jane Click as substitute clerical staff on an as-needed basis, effective 7/1/2020 through 6/30/2021, pending receipt of all required paperwork.
- D. Approve Wayne Strunk as Substitute Technology Support, effective 7/1/2020 through 6/30/2021 on an as-needed basis, pending receipt of all required paperwork.
- E. Approve the following as Substitute Custodian effective 7/1/2020 through 6/30/2021 on an as-needed basis, pending receipt of all required paperwork.
 Nelson Jones Shelley See

(20-056) E. Bischoff moved and T. Backus seconded to approve new hires. Motion carried.

yes yes yes yes yes

J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

12.2 Personnel

- A. Approve three extended days each for Tina Francis and Alex Zimmer for the 2019/20 SY to align with Buckeye Valley Local Schools 188 day teacher contract.
- B. Approve one extended day each for Martin Huedepohl, Ann Kanning, and Nichole Wright for 2019/20 SY to align with Delaware City Schools 186 day teacher contract.
- C. Approve Rodney Glazer as Adult Education Instructor for Ohio Peace Officer Training Academy at a rate of \$26.00 per hour, on an as needed basis, effective 06/12/2020 through 06/30/2020, pending receipt of all required paperwork.
- D. Approve Rodney Glazer as Adult Education Ohio Peace Officer Training Academy Commander at a rate of \$27.00 per hour for 18 hours per week when two (2) OPOTA classes are being conducted concurrently; and 12 hours per week when less than two (2) OPOTA classes are being conducted concurrently; effective 06/12/2020 through 06/30/2020, pending receipt of all required paperwork.
- E. Approve Lindsay DeMent for reclassification to Class 4 Step 13 based upon receipt of a master's degree, effective 05/11/2020.
- F. Approve June payment amount to the following lab teachers per the Negotiated Agreement sections 14.N and 14.O:

<u>Teacher</u>	<u>Payment</u>	<u>Teacher</u>	<u>Payment</u>	<u>Teacher</u>	<u>Payment</u>
Roxanne Ames	\$5,187.13	Jeffrey Hall	\$5,187.13	Wilmer Rowland	\$8,299.40
Kimberly Castrodale	\$8,299.40	Martin Huedepohl	\$2,593.56	Gene Scott	\$6,224.55
Elijah Cochran	\$6,224.55	Jennifer Kessler	\$5,187.13	Connie Skomra	\$8,299.40
Bradley DeMent	\$8,299.40	Jeffrey Lucas	\$6,224.55	Timothy Stainer	\$6,224.55
David Finnegan	\$5,187.13	Adam Paisie	\$8,299.40	Jeffrey Stimmell	\$2,593.56
Carol Fuller	\$7,261.98	Dona Rhea	\$5,187.13	Robert Swonger	\$5,187.13
Joshua Gallagan	\$8,299.40	Cale Richey	\$2,593.56	Kamaljit Vilkh	\$6,224.55

- G. Grant renewal contracts to the following administrative staff members effective 7/1/2020, pending completion and receipt of all required documentation and licensure:

TWO-YEAR, effective 7/1/2020 – 6/30/2022

<u>EMPLOYEE</u>	<u>ADMIN A</u>
Rory Gaydos	Supervisor-Information Technology Officer
Tammy Hall	Director of Secondary Operations
Jack Higgins	Director of Operations
Thomas Marchetti	Director of Personnel
Chad Williams	Director of Adult Operations

TWO-YEAR, effective 7/1/2020 – 6/30/2022

<u>EMPLOYEE</u>	<u>ADMIN B</u>
Kendall Friend	Cafeteria Manager
Richard Mason	Maintenance Supervisor
Teri Meider	Admin Assistant to Superintendent

- H. Grant renewal contracts to the following certified staff members, effective 7/1/2020, pending completion and receipt of all required documentation and licensure:

ONE-YEAR, effective 7/1/2020 – 6/30/2021

Leslie Brennan	CTE – Hospitality Instructor
Maggie Buckley	Instructional Coach
Elijah Cochran	CTE – Cybersecurity Instructor
Thomas Dyer	CTE – Career Based Intervention Instructor
Alyssa Fickert	Intervention Specialist
Emilie Gossett	Intervention Specialist
Grace Hammond	Media Center Specialist
Seth Hinklin	Academics-Social Studies Instructor
Jeffrey Lucas	CTE - Power Sports/Diesel Technology Instructor
Dona Rhea	CTE - Wildlife/Resource Management Instructor
Cale Richey	CTE - Engineering Technology Instructor
Mary Siekman	Enrollment Coordinator
Connie Skomra	CTE - App Development Instructor
Timothy Stainer	CTE - Fire Service Training Instructor
Nicholas Steffen	CTE - Engineering Technology Instructor
Victoria Swonger	CTE - Medical Assisting Instructor
Brian White	Academics - Mathematics Instructor
Matthew Wood	School Counselor

TWO-YEAR, effective 7/1/2020 – 6/30/2022

Patricia Bace	CTE - Culinary Arts Instructor
Allison Cox	School Counselor
Emily Cunningham	CTE - Zoo School Instructor (Columbus Zoo)
Lindsay DeMent	CTE - Pharmacy Technician Instructor
Ann Kanning	CTE - Business Management Instructor
Gary Kessler	CTE-Landscape Architecture/Construction Instructor
Amy Klepcyk-Gorski	Academics - English Instructor
Lisa-Marie Reinhart	Career Readiness Coordinator
Wilmer Rowland	CTE - Digital Design Instructor
Maddy Shumaker	CTE - Project SEARCH Intervention Specialist
Taylor Sigworth	Academics - Social Studies Instructor
Jeffrey Stimmell	CTE - Agriculture Program (Big Walnut HS)
Kamaljit Vilku	CTE - Dental Assisting Instructor - HS
Alex Zimmer	CTE - Agriculture Program (Buckeye Valley HS)

- I. Grant renewal contracts to the following classified staff members, effective 7/1/2020, pending completion and receipt of all required documentation:

TWO-YEAR, effective 7/1/2020 – 6/30/2022

Sean Anderson	Cook
Courtney Boysel	Cook
Melanie Colley	Admin Assistant-District/Building Administrators
Dee Ice	Admin Assistant - Adult Education
Jordan Mackey	Technology-Endpoint Engineer
Lilian Robinson	Admin Assistant-CTE Programs Supervisor

(20-057) T. Backus moved and B. Clawson seconded to approve personnel items. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON



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12.3 Contracted Services

- A. Terminate the current agreement between the Delaware Area Career Center and the Delaware County Sheriff's Office to implement the Adult Education Ohio Basic Peace Officer Training Program, effective 7/15/2020, as mutually agreed upon by both parties. [Exhibit D](#)
- B. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety, the Office of Criminal Justice Services and DACC Adult Education, effective 7/1/2020 through 6/30/2021 in the amount of \$93,056.54 [Exhibit E](#)

(20-058) T. Kaelber moved and E. Bischoff seconded to approve contracts. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

12.4 Other

- A. Approve student instructional fees for the 2020/2021 school year. [Exhibit F](#)
- B. Accept cash donation of \$450.00 from Preferred Benefits Services Agency, Inc. to the Engineering Program VEX Robotics Team.
- C. Accept cash donation of \$500.00 from Mike Baumann Plumbing, Inc.

(20-059) B. Clawson moved and T. Backus seconded to approve other items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

13. COVID-19 4th QUARTER GRADES [Exhibit G](#)

WHEREAS, Governor DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020 through the end of the 2019-2020 school year; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Governor DeWine and the Ohio Department of Education expect schools to make a good faith effort to providing educational services to students; and

WHEREAS, curriculum has been adjusted to remote delivery; and

WHEREAS, students' good faith efforts should not be penalized during the period of school closure.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Delaware Area Career Center Board of Education ratifies and authorizes the adjusted grading system, for the fourth quarter and second semester grades, as set forth in Exhibit.

BE IT FURTHER RESOLVED that any DACC program or class, located at an associate district, will follow the grading plans established by the respective district.

(20-060) T. Backus moved and E. Bischoff seconded to approve 4th quarter grade changes. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON



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14. COVID-19 CONTINUED PAYMENT OF WAGES AND SALARIES

WHEREAS, Governor Mike DeWine declared a state of emergency in Ohio and the Governor and the Director of the Ohio Department of Health closed all Ohio schools to students on an extended basis, commencing at the end of the day on March 16, 2020;

WHEREAS, the Delaware Area Career Center has followed the State directives and guidance to continue to operate and provide instruction and other services to students during the period of extended school building closure to students; and

WHEREAS, Ohio law requires continued compensation of certain employees during epidemics and public calamity; and

WHEREAS, the U.S. Congress has recently enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which makes certain funds available to school districts on the condition that they retain and continue to pay employees and contractors to the extent practicable.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the following actions:

1. The Treasurer shall continue paying the compensation of full-time and part-time staff and contracted service providers, in accordance with their individual employment contracts, prior board action and/or board policies.
2. The Treasurer to continue paying all part-time adult education staff at their regular rate of pay, based on the schedule which the individual would have worked.
3. It is the Board's determination that these payments made during the extended school closure are justified for these reasons and under prior authority provided to the Treasurer.

The Board authorizes these payments from the date of the closure through the earlier of June 30, 2020, or such time that the employees and/or contractors identified above return to regular work.

(20-061) B. Clawson moved and T. Kaelber seconded to approve continued payment. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

15. COVID-19 CT INSTRUCTOR EXTENDED TIME

WHEREAS, Governor DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020 through the end of the 2019-2020 school year; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Governor DeWine and the Ohio Department of Education expect schools to make a good faith effort to providing educational services to students; and

WHEREAS, curriculum has been adjusted to remote delivery; and

WHEREAS, students must be physically present to complete industry credential requirements; and

WHEREAS, teachers have fulfilled their 2019-2020 teaching contract; and

WHEREAS, the teachers will return in June 2020 to complete industry credential instruction and/or testing.

NOW, THEREFORE BE IT RESOLVED that the Delaware Area Career Center Board of Education approves the return of career technical instructors, as listed below, to complete instruction and/or testing requirements for graduating senior students who need to complete their industry credential; and

BE IT FURTHER RESOLVED that the Delaware Area Career Center Board of Education approves compensating instructors, extended hours based on the instructors 2019-2020 per diem rate.

Instructor	Hours	Instructor	Hours
Roxanne Ames	35	Tim Stainer	90
Brad Dement	70	Robert Swonger	6
Dave Finnegan	12	Kamal Vilkh	75
Jeff Lucas	12		

(20-062) E. Bischoff moved and T. Backus seconded to approve extended time. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON



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16. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(20-063) J. Wagner Feasel moved and T. Kaelber seconded to enter into executive session at 8:18 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

The board reentered open session at 8:38 p.m.

17. RATIFY SUSPENSION

Ratify the Superintendent's three (3) day suspension for Craig Lobdell, to be served May 4, 2020, May 11, 2020 and May 18, 2020.

(20-064) J. Wagner Feasel moved and T. Backus seconded to ratify the suspension. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

18. ADJOURNMENT

(20-065) T. Kaelber moved and E. Bischoff seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:39 p.m. Motion carried

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

TREASURER

BOARD PRESIDENT