1. **CALL TO ORDER:** 6:30 P.M.
   - J. Wagner Feasel
   - T. Backus
   - E. Bischoff
   - J. Hildreth
   - T. Kaelber

2. **PLEDGE OF ALLEGIANCE**

3. **ACCEPT AGENDA FOR THE AUGUST 21, 2019 REGULAR MEETING AS PRESENTED**
   (19-070) J. Hildreth moved and E. Bischoff seconded to accept the agenda including the addendum with amendments. Motion carried.
   - J. Wagner Feasel
   - T. Backus
   - E. Bischoff
   - J. Hildreth
   - T. Kaelber

4. **INTRODUCTION OF GUESTS**

5. **PUBLIC PARTICIPATION**

6. **BOARD PRESIDENT’S REPORT**

7. **BOARD MEMBERS’ REPORTS**

8. **TREASURER’S REPORT**

9. **SUPERINTENDENT’S REPORT**
   - Construction Update: Elford
   - Traffic/Safety Update: Higgins

10. **OLD BUSINESS**
10.1 Amend Board Resolution #19-067 (7/31/2019 – 12.1.C) to reflect the following changes: Approve 185 day contract for Carey Ballinger as Guidance Counselor at Class 4 Step 9, for the 2019/20 school year, effective 7/29/2019, pending receipt of all required paperwork.
10.2 Amend Board Resolution #19-042 (5/22/2019 – 12.1.B) to reflect the following changes: Approve 185 day contract for Victoria Swonger as Medical Assisting Program Instructor at Class 1 Step 10 Step 6, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork.
10.3 Amend Board Resolution #19-035 (4/18/2019 – 12.4.B) to reflect the following changes: Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety, the Office of Criminal Justice Services and DACC Adult Education, effective 7/1/2019 through 6/30/2020 in the amount of $145,094.72 $127,667.12 Revised 4/18/2019 Exhibit F
10.4 Amend Board Resolution #19-058 (6/24/2019 – 12.3.I) to reflect the following changes: Amend the MOU with London Metropolitan Housing Authority to increase the annual rent from $880.00 to $1,200.00. Revised 6/24/19 Exhibit K
10.5 Amend Board Resolution #19-067 (7/31/2019 – 12.2.H) to reflect the following changes: Approve supplemental contracts for the following student organization CTSO advisors for the 2019/20 school year per negotiated agreement article 15, section J:
   - HOSA Local Kamal Vilkhu $375.00
   - HOSA Local Lindsay DeMent $187.50
   - HOSA Local Gina Lantz $187.50

(19-071) T. Kaelber moved and T. Backus seconded to approve old business. Motion carried.
   - J. Wagner Feasel
   - T. Backus
   - E. Bischoff
   - J. Hildreth
   - T. Kaelber

**MISSION:** The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
11. **TREASURER ITEMS**

11.1 Approve Minutes of the July 31, 2019 Regular Meeting. *Exhibit A*

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for July 2019, with expenditures totaling $1,995,753.71 *Exhibit B*

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)

C. Approve renewal document establishing medical rates for self-insurance program with Aetna and the Delaware Area Career Center. *Exhibit C*

D. Approve FY 2020 Change Fund and Petty Cash requests as listed:

<table>
<thead>
<tr>
<th>Petty Cash</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Treasurer’s Office</td>
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<tr>
<td>Cafeteria</td>
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<td>High School Office</td>
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<td>Culinary Arts</td>
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<td>Professional Food Service</td>
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<td>Cosmetology</td>
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Total request from General Fund: $730.00

E. Approve the Original Appropriations for the 2020 Fiscal Year:

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<table>
<thead>
<tr>
<th>NUMBER</th>
<th>DESCRIPTION</th>
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<td>003</td>
<td>PERMANENT IMPROVEMENT</td>
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<td>BUILDING</td>
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<td>UNIFORM SCHOOL SUPPLIES</td>
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<td>011</td>
<td>ROTARY-SPECIAL SERVICES</td>
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<td>ADULT EDUCATION</td>
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<td>018</td>
<td>PUBLIC SCHOOL SUPPORT</td>
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<td>DISTRICT AGENCY</td>
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<td>023</td>
<td>SELF-INSURANCE FUND</td>
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<td>024</td>
<td>EMPLOYEE BENEFITS SELF</td>
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<td>STUDENT MANAGED</td>
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<td>VOC ED: CARL D. PERKINS -</td>
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<td>599</td>
<td>MISCELLANEOUS FED.</td>
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**GRAND TOTAL:** $24,911,774.25

(19-072) E. Bischoff moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>J. WAGNER FEASEL</td>
<td>yes</td>
</tr>
<tr>
<td>T. BACKUS</td>
<td>yes</td>
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<tr>
<td>E. BISCHOFF</td>
<td>yes</td>
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<tr>
<td>J. HILDRETH</td>
<td>yes</td>
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<tr>
<td>T. KAELBER</td>
<td>yes</td>
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12. **SUPERINTENDENT ITEMS**

12.1 New Hires

A. Approve 185 day contract for Connie Skomra as App Development/Programming Instructor at Class 2 Step 8, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork.

B. Approve 185 day contract for Jeff Lucas as Power Sports & Diesel Technology Instructor at Class 4 Step 10, for the 2019/20 school year, effective 8/7/2019, pending receipt of all required paperwork.
C. Approve the following for hire as Adult Education Fire Firefighting Lead Instructor at a rate of $26.00 per hour, Adult Education Firefighting Lead Assistant Instructor at a rate of $21.00 per hour, Adult Education EMT Assistant Instructor and Adult Education EMT Proctor for Emergency Medical Technician training at a rate of $26.00 per hour, on an as needed basis, effective 8/01/2019 through 6/30/2020, pending receipt of all required paperwork:
David Coleman     Chris Neading

D. Approve Marcus Miller for hire as Adult Education Instructor for Ohio Basic Peace Office Training Academy at a rate of $26.00 per hour, on an as needed basis, effective 8/21/2019 through 6/30/2020, pending receipt of all required paperwork.

E. Approve the following as Adult Education Motorcycle Ohio Instructors at a rate of $26.00 per hour on an as needed basis, effective 8/21/19 through 6/30/2020, pending receipt of all required paperwork:
Franklyn Suliveres  Shane Zaborski  Zaborszki

F. Approve Lynn Cook as Adult Education EMT-Study Help and Fire-Study Help Instructor at a rate of $26.00 per hour, on an as needed basis, effective 8/1/2019 through 6/30/2020, pending receipt of all required paperwork.

G. Approve the following as a part-time Aspire Instructor, at a rate of $24.00 per hour, effective 8/1/2019 through 6/30/2020, pending receipt of all required paperwork:
Michelle Fendrick  Lauren Osborn  Gim Pee

H. Approve 185 day pro-rated contract for Holly Fissel as Guidance Counselor at Class 4 Step 5, for the 2019/20 school year, effective 8/26/2019, pending receipt of all required paperwork.

12.2 Personnel

A. Approve a stipend for Connie Skomra of up to $750.00 for completing all facets of the new certified staff orientation program.

B. Approve a stipend for the following of up to $300.00 per person for High Schools That Work focus team leaders for the 2019/2020 school year:
Greg Carpenter  Kim Castrodale  Brian Hale
Grace Hammond  Seth Hinklin  Craig Lobdell

C. Approve the following to receive additional compensation for being assigned more than three course preparations per NA Article 14.R.1 for the 2019/20 school year:
Greg Carpenter – 4 preps, all year
Brian Hale – 4 preps, 2nd semester only
Seth Hinklin – 4 preps, all year
Danielle Huffman – 4 preps, all year

D. Approve the following OTES credentialed evaluators for the respective program instructors for the 2019/20 school year:
Chad Williams  Fire Service, Law Enforcement, Health Tech, Engineering, Welding
Jim Gaskill  Medical Assisting, Bioscience, Pharmacy Tech, Dental Assisting, Digital Design, Cybersecurity
Mike Herzog  Academic Programs, Early Childhood, CBI
Buck Weaver  App Development, Construction, Cosmetology, Culinary Arts, Auto Collision, Auto Tech, Power Sports & Diesel, Landscape Architecture & Design
David Gilliam  Food Service, Hospitality, Project Search, Intervention Specialists
Carrie Trusley  Associate School Programs (Agriculture, Business Management, CBI, Middle School Programs) & Offsite CT Labs (Equine Science, Wildlife Resource Management, Zoo School)

E. Accept letter of resignation from Carrie Ballinger as Guidance Counselor, effective end of day 8/23/2019.

12.3 Contracted Services

A. Approve School Resource Officer (SRO) Agreement with the Delaware County Sheriff’s Office, effective 7/1/2019 through 6/30/2022 with the cost not to exceed $60,878.84 per school year. Exhibit D
B. Approve agreement between DACC and Tolles for the purpose of sharing Firefighting facilities effective 8/15/2019 through 6/30/2020. Exhibit E

12.4 Other
A. Approve customer service price lists and pricing recommendations for Career Tech labs providing services to the public for 2019/20 school year. Exhibit F

B. Approve overnight travel for Jeff Stimmell and Alex Zimmer and up to 20 DACC Ag students to attend the Ohio FFA Greenhand Camp in Carrollton, OH from September 27 through September 29, 2019, at a cost not to exceed $100.00 for all staff and $100.00 for each student attending.

(19-073) T. Backus moved and T. Kaelber seconded to approve Superintendent items. Motion carried.

13. ADOPTION OF NEW/REVISED JOB DESCRIPTIONS
13.1 Approve changes to INTERVENTION SPECIALIST, File 212 Exhibit G
13.2 Approve changes to GUIDANCE COUNSELOR, File 222 Exhibit H
13.3 Approve changes to ADULT BASIC AND LITERACY EDUCATION COORDINATOR, File 311 Exhibit I
13.4 Approve removal of SPECIAL EDUCATION TEACHER, File 204
13.5 Approve ADMINISTRATIVE ASSISTANT TO DISTRICT/BUILDING ADMINISTRATORS, File 448 Exhibit J

(19-074) E. Bischoff moved and J. Hildreth seconded to approve job descriptions. Motion carried.

14. RESOLUTION AUTHORIZING EXECUTION OF THE AMENDED AND RESTATED PURCHASE CONTRACT FOR THE SALE OF REAL ESTATE Exhibit K

WHEREAS, the Board is the owner of certain real property containing approximately 63.11 acres, more or less, inclusive of the highway right of way, located at 1610 State Route 521, Delaware, OH 43015, comprised of Parcel Nos. 518-300-01-063-000, 518-300-01-064-000 and 518-300-01-059-000, more commonly known as North Campus (collectively, the "Property");

WHEREAS, on July 20, 2017, the Board passed Resolution No. 17-087 approving the sale of the Property to the Delaware County Commissioners (the “County”); and

WHEREAS, Resolution No. 17-087 referred to Parcel Nos. 518-300-01-063-000 and 518-300-01-064-000 as part of the 63.11 acres, and inadvertently excluded Parcel No. 518-300-01-059-000 as part of the 63.11 acres to be sold. WHEREAS, on July 27, 2017, the Board and County entered into a Purchase Contract for Property Sold Pursuant to R.C. 3313.41 (the “Contract”); and

WHEREAS, the Board and County have amended the Contract to (i) correct the legal description of the Property, and (ii) add information relating to a verbal agreement between the Board and Doug Dawson regarding Mr. Dawson’s farming of a portion of the Property. A copy of the Amended and Restated Purchase Contract (the “Amended Purchase Contract”) is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Delaware Area Career Center, that:

I. Parcel number 518-300-01-059-000 is no longer needed for school purposes.

II. The Board approves the sale of Parcel No. 518-300-01-059-000 as part of the Property to be sold to the County.

III. The Board wishes to sell to the County the Property, comprised of Parcel Nos. 518-300-01-063-000, 518-300-01-064-000 and 518-300-01-059-000, pursuant to the authority set forth in O.R.C. 3313.41(C), and according to the terms set forth in the Amended Purchase Contract between the Board and the County, as attached hereto.

IV. The Board President, Superintendent and Treasurer or their designees are authorized to take all necessary actions for, and to incur any necessary expenses associated with, implementing this Resolution and the terms of the Amended Purchase Contract.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the ORC.
(19-075) J. Hildreth moved and T. Backus seconded to approve purchase contract. Motion carried.

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15. ADJOURNMENT: 6:58 P.M.

(19-076) T. Kaelber moved and E. Bischoff seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 6:58 p.m. Motion carried.