1. CALL TO ORDER: 6:30 P.M.

   X J. WAGNER FEASEL  T. BACKUS  E. BISCHOFF  J. HILDRETH  T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE JULY 31, 2019 REGULAR MEETING AS PRESENTED (19-064)  T. Kaelber moved and J. Hildreth seconded to accept the agenda including the addendum item. Motion carried.

   yes  X  yes  X  yes  yes
   J. WAGNER FEASEL  T. BACKUS  E. BISCHOFF  J. HILDRETH  T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

   Ted Backus arrived at 6:35 P.M.

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT
   • Construction Update: Elford

10. OLD BUSINESS
    10.1 Amend Board Resolution #19-057 (06/24/2019 – 12.2.F) to reflect the following changes: Approve extended time to the following for the 2019/2020 school year, effective 07/1/2019 (*Staff preparing/finalizing records/reports will use a minimum of 14 hours between 7/1/19 and 8/7/19, and 14 hours from the day after the last teacher work day to 6/30/20. **Staff completing lab set up will use before 8/7/19.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cox Allison</td>
<td>230</td>
<td>Preparing/finalizing records/reports*</td>
</tr>
</tbody>
</table>

    10.2 Amend Board Resolution #19-035 (04/18/2019 – 12.4.A) to update student instructional fees to reflect the following changes: Exhibit H

<table>
<thead>
<tr>
<th>Program</th>
<th>Health Technology II</th>
<th>Pharmacy Technician</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$182</td>
<td>$433.95</td>
</tr>
<tr>
<td></td>
<td>$195.00</td>
<td>$410.00</td>
</tr>
</tbody>
</table>

    10.3 Amend Board Resolution #19-056 (06/24/2019 – 12.1.B) to reflect the following changes: Approve 185 day contract for Brian White as Mathematics Instructor at Class 3 Class 5 Step 10, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork, and 18 hours of additional course work in content area by 12/31/2024.

    10.4 Amend Board Resolution #19-056 (6/24/2019 – 12.1.E) to reflect the following changes: Approve the following Adult Education Coordinators on an as needed basis, effective 07/01/2019 through 06/30/2020, pending receipt of all required paperwork:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Per Hour</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bergman, Lucas</td>
<td>EMS Coordinator</td>
<td>$26.00</td>
<td>9 hours per week</td>
</tr>
<tr>
<td>Castrodale, Kimberly</td>
<td>Nurse Aide Training Coord</td>
<td>$26.00</td>
<td>10 hours per course</td>
</tr>
<tr>
<td>DeMent, Brad</td>
<td>Welding Coordinator</td>
<td>$26.00</td>
<td>As needed</td>
</tr>
<tr>
<td>Martinez, Jose</td>
<td>Motorcycle Ohio Coordinator</td>
<td>$26.00</td>
<td>As needed</td>
</tr>
<tr>
<td>Meider, Teri</td>
<td>COST Coordinator</td>
<td>$26.00</td>
<td>As needed</td>
</tr>
</tbody>
</table>

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
(19-065) J. Hildreth moved and T. Backus seconded to approve old business. Motion carried.

(19-066) T. Kaelber moved and T. Backus seconded to approve Treasurer items. Motion carried.

11. TREASURER ITEMS
11.1 Approve Minutes of the June 24, 2019 Regular Meeting. Exhibit A
11.2 Business and Reports at the Recommendation of the Treasurer:
   A. Approve Fiscal Reports for June 2019, with expenditures totaling $2,382,502.17 Exhibit B
   B. Approve the Advance of $222,881.71 from the General Fund to the funds listed below on June 30, 2019:

<table>
<thead>
<tr>
<th>FUND</th>
<th>FUND DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>009-9100</td>
<td>Uniform School – Tool Account</td>
<td>9,748.62</td>
</tr>
<tr>
<td>011-9023</td>
<td>Equine Science</td>
<td>2,379.59</td>
</tr>
<tr>
<td>022-9104</td>
<td>Regional HSTW FY 19</td>
<td>12,860.57</td>
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<tr>
<td>461-9105</td>
<td>HSTW FY 19</td>
<td>1,370.65</td>
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<tr>
<td>501-9109</td>
<td>ABLE FY 19</td>
<td>55,142.67</td>
</tr>
<tr>
<td>524-9099</td>
<td>Perkins FY 19</td>
<td>140,895.17</td>
</tr>
<tr>
<td>599-9099</td>
<td>REAP FY 19</td>
<td>484.44</td>
</tr>
</tbody>
</table>

   TOTAL: $222,881.71

12. SUPERINTENDENT ITEMS
12.1 New Hires
   A. Approve 185 day contract for Cale Richey as Engineering Technology Instructor at Class 4 Step 8, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork.
   B. Approve 1 year, 260 day pro-rated contract for Jordan Mackey as Technology Support-Endpoint Engineer at Technology Support Class 1 Step 5, effective 7/15/2019, pending receipt of all required paperwork.
   C. Approve 185 day contract for Carey Ballinger as Guidance Counselor at Class 4 Step 9, for the 2019/20 school year, effective 7/29/2019, pending receipt of all required paperwork.
   D. Approve 185 day contract for Matthew Wood as Guidance Counselor at Class 4 Step 10, for the 2019/20 school year, effective 7/29/2019, pending receipt of all required paperwork.
   E. Approve Carrie LaBier as a part-time Aspire Instructor, at a rate of $24.00 per hour, effective 8/1/2019 through 6/30/2020, pending receipt of all required paperwork.
   F. Approve 1 year, 260 day pro-rated contract for Lilian Guttmann-Robinson as Administrative Assistant to CT Supervisor at Office Support Class 2 Step 10, effective 8/05/2019, pending receipt of all required paperwork.

12.2 Personnel
   A. Accept letter of resignation from Jeff Davidson as App Development Instructor, effective 8/2/2019.
   B. Approve the rate of pay for a substitute who temporarily assumes classroom responsibility for one specific teacher over consecutive days, effective for the 2019/20 school year:

   - Day 1 – 10: $100.00 per day
   - Day 11 – 30: $110.00 per day
   - Day 31 – 60: $160.00 per day
   - Day 61 and above: Per diem based on Class I/Step 0 of teacher salary schedule
C. Approve a stipend of up to $250.00 per person for completing the Trauma Based Instruction Professional Learning sessions and implementing strategies into teaching practice.

D. Approve a $375.00 stipend per person to the following LPDC members for 2019/2020 school year per negotiated agreement article 15, section J:
   - Kim Castrodale
   - Jennifer Dennenwit
   - Carol Fuller
   - Brian Hale

E. Approve a stipend of up to $750.00 per person to complete all facets of the new certified staff orientation program:
   - Carey Ballinger
   - Tom Dyer
   - Cale Richey
   - Brian White
   - Maggie Buckley
   - Jeff Garrabrant
   - Tim Stainer
   - Matt Wood
   - Eli Cochran
   - Dona Rhea
   - Victoria Swonger

F. Approve the following for extended day compensation for loss of their planning period based on 180 student days for the 2019/2020 school year per negotiated agreement section 14:
   - Ballinger Carey
   - Wood Matt

G. Approve extended time to the following for the 2019/2020 school year, effective 07/1/2019 (*Staff preparing/finalizing records/reports will use a minimum of 14 hours between 7/1/19 and 8/7/19, and 14 hours from the day after the last teacher work day to 6/30/20. **Staff completing lab set up will use before 8/7/19.):
   - Name
   - Hours
   - Purpose
     - Ballinger Carey
     - 153
     - Preparing/finalizing records/reports*
     - Wood Matt
     - 153
     - Preparing/finalizing records/reports*

H. Approve supplemental contracts for the following student organization CTSO advisors for the 2019/2020 school year per negotiated agreement article 15, section J:
   - Program
   - Advisor 19/20 SY
   - Yearly Rate
     - BPA Delaware City
     - Ann Kanning
     - $375.00
     - BPA Delaware City
     - Martin Huedepohl
     - $375.00
     - BPA Local
     - Josh Gallagan
     - $750.00
     - BPA Regional
     - Josh Gallagan
     - $750.00
     - FCAA
     - Patty Bace
     - $450.00
     - FFA
     - Gary Kessler
     - $375.00
     - FFA
     - Jennifer Kessler
     - $375.00
     - FFA Big Walnut
     - Jeff Stimmell
     - $1,250.00
     - FFA Buckeye Valley
     - Alex Zimmer
     - $1,250.00
     - HOSA Local
     - Kamal Vilkhu
     - $375.00
     - NVTHS Local
     - Allison Cox
     - $375.00
     - SkillsUSA
     - Nick Steffen
     - $1,500.00

I. Accept letter of resignation from Jeffrey Garrabrant as Power Sports & Diesel Tech Instructor, effective 7/16/19.

J. Approve Timothy Stainer as Public Safety Coordinator, effective 7/1/2018 through 6/30/2019, at a salary of $27,040 (20 hours per week at $26.00 per hour).

K. Approve Timothy Stainer as Public Safety Coordinator, effective 7/1/2019 through 6/30/2020, at a salary of $28,080 (20 hours per week at $27.00 per hour).

L. Approve $250.00 stipend per person for the following new teacher mentors for the 2019/2020 school year:
   - Greg Carpenter
   - Kim Castrodale
   - Lindsay DeMent
   - Josh Gallagan
   - Brian Hale
   - Seth Hinklin
   - Kelly Kohl
   - Adam Paisie
   - Lisa-Marie Reinhart

12.3 Contracted Services
A. Approve state term maintenance contract with Siemens Industry, Inc. to provide preventative maintenance and required testing and inspections of fire alarm systems, effective 07/01/2019 to 06/30/2022. Exhibit C
B. Approve agreement with Focus 3 to provide The R Factor Keynote presentation to staff on 8/12/2019. Exhibit I
C. Approve Samantha Paisie to serve as a consultant in the development of an Exercise Science program, at the rate of $25.00 per hour (not to exceed 110 hours). Exhibit J

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
D. Approve MOU with Delaware-Morrow Mental Health & Recovery Services Board to provide mental health services through Maryhaven from 7/1/2019 through 6/30/2020. Exhibit K

E. Authorize the extension of the Direct Energy Master Supply Agreement for the purchase of electric service, effective June 2020 through May 2022.

12.4 Other
A. Approve the Calamity Day plan for 2019/20 school year. Exhibit D

WHEREAS, the Delaware Area Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and
WHEREAS, section 3313.482 authorizes a board of education to approve an annual plan by August 1 to provide online learning opportunities for students in lieu of attendance on such days of closure;
THEREFORE be it resolved, that the Delaware Area Career Center Board of Education hereby approve the district plan, as presented, to offer up to three days of online learning.

B. Accept the District Bullying Report for January through June 2019. Exhibit E

C. Approve the updated Course of Study for the following programs, effective beginning of the 2019/20 school year: Exhibit F

- Business Management
- Construction Technology
- Cybersecurity
- Fire Service Training
- Law Enforcement
- Medical Assisting

D. Approve out-of-state travel for Josh Gallagan, one additional DACC staff TBD, and up to 13 Digital Design students to attend the National Association of Television Arts and Sciences Ohio Valley Emmys in Louisville, KY on August 10, 2019, at a cost not to exceed $200.00 for all staff and $65.00 per student attending.

E. Accept donation of $2,609.75 from the Delaware JVS Levy Committee to the Scholarship fund.

12.5 Purchases

(19-067) T. Backus moved and T. Kaelber seconded to approve Superintendent items. Motion carried.

<table>
<thead>
<tr>
<th>yes</th>
<th>yes</th>
<th>____</th>
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<td>E. BISCHOFF</td>
<td>J. HILDRETH</td>
<td>T. KAELBER</td>
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13. ADOPTION OF REVISED/DELETED JOB DESCRIPTIONS

13.1 Approve revisions to ADMINISTRATIVE ASSISTANT TO SECONDARY ADMINISTRATORS, File 447 Exhibit G

13.2 Approve removal of CAREER ASSESSMENT EVALUATOR, File 211

13.3 Approve removal of TECHNOLOGY FACILITATOR, File 232

13.4 Approve removal of CENTRAL SUPPLY CLERK, File 432

13.5 Approve removal of DUPLICATING CLERK, File 433

13.6 Approve removal of CAREER ASSESSMENT ADMINISTRATIVE ASSISTANT, File 443

13.7 Approve removal of CCRC ADMINISTRATIVE ASSISTANT, File 444

(19-068) J. Hildreth moved and T. Backus seconded to approve job descriptions. Motion carried.

<table>
<thead>
<tr>
<th>yes</th>
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14. ADJOURNMENT: 6:55 P.M.

(19-069) J. Hildreth moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 6:55 p.m. Motion carried.

<table>
<thead>
<tr>
<th>yes</th>
<th>yes</th>
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<th>yes</th>
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