



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - MARCH 21, 2019 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARDROOM

- 1. CALL TO ORDER: 6:32 P.M.

J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

- 2. PLEDGE OF ALLEGIANCE

- 3. OATH OF OFFICE FOR NEWLY APPOINTED BOARD MEMBERS

TED BACKUS - Delaware City Schools

- New 3-year term (January 1, 2019 - December 31, 2021)

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Delaware Area Career Center Board of Education, Delaware County, Ohio, to the best of your ability, in accordance with the laws now in effect and hereafter to be enacted, during your continuation in said office, and until your successor is elected and qualified?"

- 4. ACCEPT AGENDA FOR THE MARCH 21, 2019 REGULAR MEETING AS PRESENTED

(19-026) J. Hildreth moved and T. Backus seconded to accept the Agenda including the Addendum. Motion carried.

J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

- 5. INTRODUCTION OF GUESTS

- 6. PUBLIC PARTICIPATION

- 7. BOARD PRESIDENT'S REPORT

- 8. BOARD MEMBERS' REPORTS

- 9. TREASURER'S REPORT

- 10. SUPERINTENDENT'S REPORT

- Construction Update Elford

- 11. OLD BUSINESS

- 12. TREASURER ITEMS

12.1 Approve Minutes of the February 21, 2019 Regular Meeting. Exhibit A

12.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for February 2019, with expenditures totaling \$5,490,417.27 Exhibit B
B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
C. Approve District participation in the Ohio School Boards Association (OSBA) Workers' Compensation Group Retrospective Rating Program through CompManagement from 1/1/2020 through 12/31/2020.

- D. Approve the following changes in the Original Appropriations for the 2019 Fiscal Year in the amount of \$40,922.77:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
012	Adult Education	\$14,250.00
013	Recreation	1,450.00
018	Public School Support	8,000.00
524	Voc ed: Carl D. Perkins 1984	17,222.77

- (19-027) E. Bischoff moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

13. SUPERINTENDENT ITEMS

13.1 New Hires

- A. Approve Dan Morris for hire as the Interim Supervisor/Dean of Students on an as needed basis, effective 3/6/2019 at a rate of \$369.58 per day.
- B. Approve Benjamin Lovell as Adult Education Firefighting Lead Instructor at a rate of \$25.00 per hour, Adult Education Firefighting Lead Assistant Instructor at a rate of \$20.00 per hour, and Adult Education EMT Assistant Instructor at a rate of \$25.00 per hour, on an as needed basis, effective 03/01/2019 through 6/30/2019, pending receipt of all required paperwork.
- C. Approve Lynn Cook as Adult Education Instructor for EMT-Study Help and Fire-Study Help at a rate of \$25.00 per hour, on an as needed basis, effective 3/4/2019 through 6/30/2019.
- D. Approve the following as Adult Education Motorcycle Ohio Instructors at a rate of \$26.00 per hour on an as needed basis, effective 3/21/2019 through 6/30/2019, pending receipt of all required paperwork.

DiNunzio, John Gresh, Ernest Judge, James

13.2 Personnel

- A. Accept letter of resignation from Linda Goetz as Fire Service Training Instructor, effective end of day 3/15/2019.
- B. Accept letter of resignation from Ryan Eldridge as Academic Supervisor/Dean of Students, effective end of day 3/31/2019.
- C. Accept letter of resignation from Kyle Ellwood as Dean of Students, effective 6/30/2019, at the end of the current contract.
- D. Approve Tim Stainer for hire as the long-term substitute high school Fire Service Training Instructor on an as needed basis, effective 4/1/2019 at a rate of \$218.84 per day.
- E. Approve Grace Hammond for reclassification to Class 7 Step 10 based on additional course work, effective 3/4/2019.
- F. Approve stipends of \$200.00 per day for up to two (2) days, and up to \$100.00 for curriculum development to each of the following staff members for 2019 DACC summer camp:

Jeff Davidson	Emily Hardy	Kelly Kohl	
Gina Lantz	Adam Paisie	Nick Steffen	Kamal Vilku

- G. Approve stipends to the following staff members for attending summer 2019 workshops at University of Findlay for College Credit Plus requirements:

Greg Carpenter	\$250.00	Ryan Mitchell	\$250.00
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- H. Approve up to \$2,500.00 stipend for each academic team leader who successfully completes facilitation with cross-curricular academic teams to advance blended learning strategies and flexible learning spaces, throughout the 2019/20 school year.
- I. Approve a \$25.00 per paper stipend for each qualified staff member, who grades and provides feedback for each half-day senior who completes a Capstone project paper, for the 2018/2019 school year.

13.3 Contracted Services

- A. Approve the contract with Premier Office Movers, LLC for supervision, labor and equipment to perform moving services required as part of the Campus Consolidation Project, Phase II North to South, effective 3/21/2019. [Exhibit C](#)
- B. Approve the contract with TruGreen Commercial to provide lawn fertilization and weed control services at the South Campus, effective 3/21/2019 through 12/31/2019. [Exhibit D](#)
- C. Approve the proposal with JoHar LawnScape for 2019 mowing services at North Campus in the amount of \$9,020.00 [Exhibit E](#)

13.4 Other

- A. Approve high school instructional hours from 7:50 AM to 2:20 PM, effective at the beginning of the 2019-2020 school year.
- B. Waive the required notice period for the Selo Bolno LLC Community Reinvestment Area request for TIF with the City of Delaware. [Exhibit F](#)
- C. Approve Affiliation Agreement template with area fire departments to provide clinical experiences for students enrolled in Fire Services and/or Emergency Medical Services. [Exhibit G](#)
- D. Approve a DACC summer camp for area middle school students to be held June 4 - 5, 2019, at a cost to each student of \$30.00
- E. Approve overnight travel for Alex Zimmer and three DACC/BV AG students to attend the Washington Leadership Conference sponsored by the National FFA Organization in Washington, D.C. from June 18-23, 2019 at no cost to the board.
- F. Approve out-of-state travel for Nicki Wright to travel with Dempsey Middle School students to attend the annual Washington D.C. trip, May 13-17, 2019 at no cost to the board.
- G. Accept donation of small engines and parts from Ostrander Implement to the Power Sports & Diesel Tech lab. Owner determined value to be \$20,000.00
- H. Waive the required notice period for the Ultimate Home Services, LLC, request for CRA with the City of Delaware.

(19-028) T. Kaelber moved and T. Backus seconded to approve Superintendent items.

Motion carried.

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

14. LPDC BY-LAWS

Approve revised Local Professional Development Committee By-Laws, effective at the beginning of the 2019/2020 school year. [Exhibit H](#)

(19-029) T. Backus moved and E. Bischoff seconded to approve by-laws. Motion carried.

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

15. ADOPTION OF NEW AND REVISED JOB DESCRIPTIONS

- 15.1 Approve changes to BUILDING DIRECTOR, File 111 [Exhibit I](#)
- 15.2 Approve changes to PROGRAM DIRECTOR/PROGRAM SUPERVISOR, File 112 [Exhibit J](#)
- 15.3 Approve changes to DEAN OF STUDENTS, File 114 [Exhibit K](#)
- 15.4 Approve changes to INSTRUCTIONAL PROJECTS COORDINATOR, File 235 [Exhibit L](#)
- 15.5 Approve INSTRUCTIONAL COACH, File 237 [Exhibit M](#)
- 15.6 Approve SUBSTITUTE TECHNOLOGY SUPPORT, File 489 [Exhibit N](#)

(19-030) T. Kaelber moved and E. Bischoff seconded to approve job descriptions. Motion carried.

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER



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16. ADJOURNMENT: 7:10 P.M.

(19-031) E. Bischoff moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:10 p.m. Motion carried.

X
J. WAGNER FEASEL

X
T. BACKUS

X
E. BISCHOFF

X
J. HILDRETH

X
T. KAELBER

TREASURER

BOARD PRESIDENT