



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING – SEPTEMBER 21, 2017 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS – BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

J. WAGNER FEASEL
 T. BACKUS
 E. BISCHOFF
 J. HILDRETH
 T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE SEPTEMBER 21, 2017 REGULAR MEETING AS PRESENTED

(17-104) J. Hildreth moved and E. Bischoff seconded to approve agenda as presented including the addendum. Motion carried.

J. WAGNER FEASEL
 T. BACKUS
 E. BISCHOFF
 J. HILDRETH
 T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT

10. OLD BUSINESS

Amend Board Resolution #17-097 (8/17/17 - #12.1.A) to reflect the following changes: *Approve 2 year, 260 day pro-rated contract for Ryan Eldridge as Academic Supervisor/Dean of Students North Campus at Class Admin A Supervisor ~~Step 4~~ Step 8, effective 8/22/2017, pending receipt of all required paperwork.*

(17-105) J. Hildreth moved and E. Bischoff seconded to approve old business. Motion carried.

J. WAGNER FEASEL
 T. BACKUS
 E. BISCHOFF
 J. HILDRETH
 T. KAELBER

11. TREASURER ITEMS

11.1 Approve Minutes of the August 17, 2017 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for August 2017, with expenditures totaling \$ 2,524,640.24 [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- C. Approve the Original Appropriations for the 2018 Fiscal Year:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$13,813,466.94
003	Permanent Improvement	\$5,186,210.00
006	Food Service	\$292,977.00
007	Special Trust	\$6,804.18
009	Uniform School Supplies	\$208,546.95
011	Rotary – Special Services	\$174,623.50
012	Adult Education	\$639,875.62
013	Recreation	\$10,000.00
018	Public School Support	\$13,880.53
022	District Agency	\$465,910.23
023	Self-Insurance Fund	\$11,175.77
024	Employee Benefits Self Insurance	\$2,132,859.00

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

200	Student Managed Activity	\$97,101.34
414	Adult High School	\$99,400.00
451	Data Communication Fund	\$3,600.00
461	Vocational Education Enhancements	\$12,115.67
501	Adult Basic Education	\$271,211.20
524	Voc. Ed.: Carl D. Perkins – 1984	\$382,281.54
599	Miscellaneous Fed. Grant Fund	\$60,479.20
GRAND TOTAL:		\$23,884,052.54

(17-106) T. Kaelber moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve 1 year, 260 day pro-rated contract for Dee Ice as Administrative Assistant, Adult Education Department at Class Office Personnel II Step 10, effective 9/11/2017, pending receipt of all required paperwork.
- B. Approve Jeffrey Fowler for hire as Adult Education Firefighting Lead Instructor at a rate of \$25.00 per hour, and Adult Education Firefighting Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 8/31/2017 through 6/30/2018, pending completion and receipt of all required documentation:
- C. Approve the following for hire as Adult Education Ohio Basic Peace Officer Training Academy Instructors at a rate of \$25.00 per hour on an as needed basis, effective 8/23/2017 through 6/30/2018, pending completion and receipt of all required documentation:
Anderson, Scott Wiseman, John David
- D. Approve John Michel for hire as Adult Education Motorcycle Ohio Instructor at a rate of \$26.00 per hour on an as needed basis, effective 9/15/2017 through 6/30/2018, pending completion and receipt of all required documentation.

12.2 Personnel

- A. Approve Melissa Johnson for reclassification to Class 3 Step 6 based on additional credit hours earned, effective 8/30/2017.
- B. Approve the following staff members for Saturday School Monitor duty at a rate of \$17.00 per hour, effective 9/9/2017 for the 2017/18 SY:
Hope Cowoski David Finnegan Danielle Huffman Kelly Kohl
Brad DeMent Brian Hale Melissa Johnson
- C. Approve a \$150 stipend for Alyssa Fickert, academic instructor/intervention specialist to complete 2017 summer intervention training and curriculum alignment for full inclusion model.
- D. Approve extended time to the following for the 2017/2018 school year:
Jennifer Kessler 190 hours Equine Care

12.3 Contracted Services

- A. Approve contract with Ohio Health Corporation to provide annual T8 bus driver (van driver) physical examinations effective 9/1/2017, at a cost to the board not to exceed amounts listed on Schedule A. [Exhibit C](#)
- B. Ratify Treasurer’s approval of the contract with MetLife for Dental Insurance Benefits effective from 9/01/2017 through 8/31/2019. [Exhibit D](#)
- C. Approve the boarding contract for the Equine Science Program for the 2017/18 school year. [Exhibit E](#)

12.4 Purchases

- A. Approve *Equine Science + CourseMate Printed Access Card Bundle*; 4th Edition; Delmar/Cengage Learning; Bundle ISBN 978-1-337-54656-0; 25 at \$160.95 each plus shipping.

12.5 Other

- A. Approve the 2017/2018 Advisory Committee Members. [Exhibit F](#)
- B. Approve overnight trip for Carol Fuller, one additional staff TBD, and up to 9 DACC students to attend the FCCLA Fall Leadership Training Conference in Marengo, OH October 10-11, 2017 at a cost not to exceed \$350.00 for staff and \$1,300.00 for students.



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- C. Approve out-of-state travel for Jennifer Kessler and Jeff Lucas and up to 10 DACC students to attend the National FFA Convention in Indianapolis, IN October 24-28, 2017 at a cost not to exceed \$700.00 for staff members and \$3,000.00 for students.
- D. Accept donation of car parts from Mary Berchak to the Auto Technology lab. Owner determined value to be \$1,000.00
- E. Approve the Adult Education Catalog for the 2017/18 school year. [Exhibit G](#)
- F. Approve out-of-state travel for William Bussey to attend the Council on Occupational Education (COE) annual meeting in Las Vegas, NV November 7-10, 2017 at a cost not to exceed \$2,000.00
- G. Accept donation of used lawn mower parts from Kasey Castanier to the Power Sports & Diesel Tech lab. Owner determined value to be \$50.00
- H. Accept donation of Cub Cadet lawn tractor from Bill Dodds to the Power Sports & Diesel Tech lab. Owner determined value to be \$500.00
- I. Accept donation of used mowers from Strader’s Garden Center to the Power Sports & Diesel Tech lab. Owner determined value to be \$1,255.00
- J. Accept donation of 1993 Saab from Douglas Linnabary to the Auto Collision Tech lab. Owner determined value to be zero dollars.
- K. Accept donation of used weed trimmer and leaf blower from Tim Curie to the Power Sports & Diesel Tech lab. Owner determined value to be \$50.00

(17-107) E. Bischoff moved and T. Kaelber seconded to approve Superintendent items.

Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

13. ADOPTION OF REVISED JOB DESCRIPTIONS

13.1 Approve changes to DEAN OF STUDENTS, File 114 [Exhibit H](#)

(17-108) J. Hildreth moved and T. Kaelber seconded to approve job description revisions.

Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

14. Approve the Memorandum of Understanding (MOU) between the Delaware Area Career Center Board of Education (the “Board”) and the Delaware Area Career Center Education Association (the “Association”), as presented to the Board, for the purpose of extending several provisions of the Negotiated Agreement with specific expiration dates of June 30, 2017, pending the approval of the Association. [Exhibit I](#)

(17-109) T. Kaelber moved and E. Bischoff seconded to approve the MOU. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

15. ADJOURNMENT: 7:48 P.M.

(17-110) J. Hildreth moved and E. Bischoff seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:48 p.m. Motion carried

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

TREASURER

BOARD PRESIDENT