



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - DECEMBER 15, 2016 (7:00 P.M.)
 DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 7:16 P.M.

X
X
X
X
X
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE DECEMBER 15, 2016 REGULAR MEETING AS PRESENTED (16-116) J. Hildreth moved and E. Bischoff seconded to approve the agenda. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #16-058 (6/16/16 - 12.2.F) to reflect the following changes:
Approve extended time to the following for the 2016/2017 school year, effective 7/1/2016:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Kessler Jennifer	200 325	Equine care
Kessler Jennifer	80 40	Contacting owners to get more horses for the programs

(16-117) T. Kaelber moved and T. Backus seconded to approve old business. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

11. TREASURER ITEMS

11.1 Approve Minutes of the November 17, 2016 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for November 2016, with expenditures totaling \$2,061,880.27 [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Approve the following changes in the Original Appropriations for the 2017 Fiscal Year in the amount of \$40,606.87

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
200-0000	Student Managed Activity	\$496.84
501-0000	Adult Basic Education	\$39,646.67
590-0000	Improving Teacher Quality	(\$36.64)
599-0000	Misc. Federal Grants	\$500.00

- D. Approve amendment to medical insurance plan to cover dental implants that are medically necessary and the revised Total Expected Plan Costs and Total Maximum Plan Costs associated with the amendment. [Exhibit C](#)

(16-118) E. Bischoff moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve 1 year pro-rated, 260 day contract for Tara Varanelli as Accounts Payable Clerk, at Office Personnel Class 2/Step 10, effective 12/12/16, pending receipt of all required paperwork.
- B. Approve Cindy Ponyah for hire as Substitute Cafeteria Cook effective 11/1/2016 through 6/30/2017 on an as needed basis, pending receipt of all required paperwork.
- C. Approve Tom Harbaugh for hire as Substitute Custodian, effective 12/1/2016 through 6/30/2017 on an as needed basis, pending the receipt of all required paperwork.
- D. Approve pro-rated 2 year, 260 day contract for Rory Gaydos as Technology Supervisor Admin A Supervisor Step 10, effective 1/10/2017, pending receipt of all required paperwork.

12.2 Personnel

- A. Accept the letter of resignation for Adam Shank as Personnel Director, effective 12/22/2016.

12.3 Contracted Services

- A. Approve the contract with OSBA to provide Ohio Policy Service Client Website Update from 1/1/2017 through 12/31/2017, in the amount of \$1,550.00 [Exhibit D](#)
- B. Approve contract for purchase of transportation services between the Delaware Area Career Center and the Delaware County Transit Board, effective 11/1/2016 through 8/31/2017. [Exhibit F](#)
- C. Approve contract with On Demand Storage, LLC (PODS) for storage of furniture and equipment as needed during the South Building Renovation Project, effective 12/15/2016 through 8/31/2018. [Exhibit G](#)

12.4 Other

- A. Approve out-of-state travel for Lisa Mally to attend Power School University 2017 in Orlando, FL, February 26-March 2, 2017 at a cost not to exceed \$4,000.00
- B. Approve out-of-state travel for Adam Paisie to attend FANUC CERT Handling Operation and Programming Training Course in Rochester Hills, MI, January 8-12, 2017 at a cost not to exceed \$800.00

(16-119) T. Backus moved and T. Kaelber seconded to approve Superintendent items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

13. JANUARY 2017 MEETING DATES

Approve the date and time for the January 2017 board meetings:

- Organizational Meeting: January 13, 2017 at 8:00 a.m. at South Campus
- Regular Meeting: January 19, 2017 at 6:30 p.m. at South Campus

(16-120) E. Bischoff moved and T. Kaelber seconded to approve meeting dates. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

14. ADOPTION OF NEW JOB DESCRIPTION

14.1 Approve CAREER READINESS COORDINATOR, File 236 [Exhibit E](#)

(16-121) T. Backus moved and E. Bischoff seconded to approve job description. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH



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15. SELECTION OF PRESIDENT PRO-TEMPORE

Appoint a President Pro-Tempore for the January 13, 2017 Organizational Meeting.

(16-122) E. Bischoff moved and J. Hildreth seconded to appoint J. Wagner Feasel as President Pro-Tempore for the January 13, 2017 Organizational Meeting. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF J. HILDRETH

16. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and/or pursuant to Ohio Revised Code Section 121.22 (G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding.

(16-123) J. Wagner Feasel moved and T. Kaelber seconded to enter into executive session at 7:52 p.m. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF J. HILDRETH

The board reentered open session at 8:17 p.m.

17. ADJOURNMENT: 8:18 P.M.

(16-124) E. Bischoff moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:18 p.m. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF J. HILDRETH

TREASURER

BOARD PRESIDENT