



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - **SEPTEMBER 15, 2016** (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X
X
X
X
X
 J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE SEPTEMBER 15, 2016 REGULAR MEETING AS PRESENTED (16-087) E. Bischoff moved and T. Backus seconded to approve the agenda. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF J. HILDRETH

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Google Apps for Educators (GAFE) GAFE Team
- Construction Project Update SHP and Elford Inc.

10. TREASURER ITEMS

10.1 Approve Minutes of the August 18, 2016 Regular Meeting. [Exhibit A](#)

10.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for August 2016, with expenditures totaling \$1,958,092.80. [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Approve the Original Appropriations for the 2017 Fiscal Year:

<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$30,611,389.49
003	Permanent Improvement	\$20,572,094.00
006	Food Service	\$295,305.00
007	Special Trust	\$4,000.00
009	Uniform School Supplies	\$157,217.71
011	Rotary – Special Services	\$149,193.01
012	Adult Education	\$844,217.17
018	Public School Support	\$13,950.00
022	District Agency	\$577,996.67
023	Self-Insurance Fund	\$13,022.02
024	Employee Benefits Self Insurance	\$2,137,715.24
200	Student Managed Activity	\$86,889.72
414	Adult High School	\$99,400.00
451	Data Communication Fund	\$1,800.00
461	Vocational Education Enhancements	\$14,750.00
466	Straight A Fund	\$500,000.00
499	Miscellaneous State Grant Fund	\$2,000.00
501	Adult Basic Education	\$255,970.14
524	Voc. Ed.: Carl D. Perkins – 1984	\$438,723.27
590	Improving Teacher Quality	\$2,137.45
599	Miscellaneous Fed. Grant Fund	\$73,195.93
GRAND TOTAL:		\$56,850,966.82

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

(16-088) T. Kaelber moved and E. Bischoff seconded to approve Treasurer items. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELEBER T. BACKUS E. BISCHOFF J. HILDRETH

11. SUPERINTENDENT ITEMS

11.1 New Hires

- A. Approve Daniel J. Jividen for hire as Adult Education Basic Police Officers Training Academy Instructor and Law Enforcement Instructor at a rate of \$25.00 per hour on an as needed basis, effective 9/15/2016 through 6/30/2017, pending receipt of all required paperwork.
- B. Approve the following for hire as Adult Education Fire Lead Instructors at a rate of \$25.00 per hour, and Adult Education Fire Lead Assistant Instructors at a rate of \$20.00 per hour, on an as needed basis, effective 8/1/2016 through 6/30/2017, pending receipt of all required paperwork:
 Firefighter Ethan Heigel Firefighter Austin Kerns
 Lieutenant Jake Jones Captain James Sancin
- C. Approve Courtney I. Bundy for hire as Substitute Cafeteria Cook effective 9/1/2016 through 6/30/2017 on an as needed basis, pending receipt of all required paperwork.

(16-089) J. Hildreth moved and T. Backus seconded to approve new hires. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELEBER T. BACKUS E. BISCHOFF J. HILDRETH

11.2 Personnel

- A. Approve the following staff members for Saturday School Monitor duty at a rate of \$17.00 per hour, effective 9/10/2016 for the 2016/17 SY:
 Hope Cowoski David Finnegan Danielle Huffman Kelly Kohl
 Brad DeMent Brian Hale Joni Hunt
- B. Approve Adam Paisie for reclassification to Class 2 Step 9 based on earning additional college credits, effective 8/24/2016.
- C. Approve Brian Hale for reclassification to Class 5 Step 6 based on earning additional college credits, effective 8/31/2016.

(16-090) T. Kaelber moved and J. Hildreth seconded to approve personnel items. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELEBER T. BACKUS E. BISCHOFF J. HILDRETH

11.3 Contracted Services

- A. Approve agreement with Dynamix Energy Services, LLC to extend engineering and technical support services on the building automation HVAC system for the DACC North and South buildings effective 07/01/2016 through 06/30/2017. [Exhibit C](#)
- B. Approve MOU between DACC/ABLE and Columbus State Community College for DACC ABLE to provide remediation services for students referred by CSCC, effective 7/1/2016 through 6/30/2017. [Exhibit D](#)
- C. Approve the amendment, defining the expenditure of funds, to the AIA Agreement between the Delaware Area Career Center and Elford, Inc as approved on 8/27/2015. [Exhibit E](#)
- D. Approve the Lease Agreement with the Simon Kenton Council, Boy Scouts of America, to provide facilities and use of the grounds, for the DACC Wildlife and Resource Management Program. [Exhibit G](#)
- E. Select PSI, Inc. as the most qualified firm to provide testing and inspection services for the building consolidation project and authorize the Superintendent and Director of Operations to request pricing from the firm and to enter into an agreement for the required services in a not-to-exceed amount of \$175,000 so that services can begin on or around 10/01/2016. [Exhibit J](#)

(16-091) E. Bischoff moved and J. Hildreth seconded to approve contracts. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELEBER T. BACKUS E. BISCHOFF J. HILDRETH

11.4 Other

- A. Approve Adult Education tuition and fees for the following 12 hour programs, effective 7/1/2016:

Microsoft Word	\$159.00	Microsoft Outlook	\$159.00
Microsoft Excel	\$159.00	Microsoft Access	\$159.00
Microsoft PowerPoint	\$159.00		
- B. Approve the 2016/2017 Advisory Committee members. [Exhibit F](#)
- C. Approve out-of-state travel for Gary Kessler and Jennifer Kessler and up to 10 DACC students to attend the National FFA Convention in Indianapolis, IN, October 19-22, 2016 at a cost not to exceed \$1,000.00 per staff member and \$600.00 per student attending.
- D. Accept donation of 2003 Cadillac Seville from David Martin to the Auto Collision Tech lab. Owner determined value to be \$1,200.00
- E. Accept donation of screen printing press with accessories from William Green to the CBI Program. Owner determined value to be \$1,500.00
- F. Accept donation of lawn mower from John Schaefer to the Power Sports & Diesel Tech lab. Owner determined value to be \$95.00
- G. Accept cash donation of \$850.00 from Fraternal Order of Eagles for the purchase of equipment for the EMT Program for high school and adult education students.
- H. Approve out-of-state travel for Lisa Mally to attend PowerSchool training in Dearborn, MI from October 17-19, 2016, at a cost not to exceed \$1,000.00
- I. Authorize the Treasurer to pay invoices, as approved by the Superintendent in conjunction with the Director of Operations, to the following, for services and fees related to the building consolidation project, up to the dollar amount listed below:

AEP	\$125,000	Engineering services & equipment
Village of Powell	\$ 80,000	Building permit
Del-Co Water	\$ 43,600	Tap and capacity fees
Delaware City	\$ 58,000	Tap and capacity fees
Consolidated Electric	\$ 30,000	Fiber relocation

(16-092) T. Backus moved and E. Bischoff seconded to approve other items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

12. ADOPTION OF NEW BOARD POLICIES

12.1 Approve EVALUATION OF SCHOOL COUNSELORS, Files AFCA & GCNA [Exhibit H](#)

(16-093) T. Kaelber moved and E. Bischoff seconded to approve policies. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

13. ADOPTION OF MOU

Approve the Memorandum of Understanding (MOU) between the Delaware Area Career Center Board of Education (the "Board") and the Delaware Area Career Center Education Association (the "Association"), as presented to the Board, for the purpose of amending section 102 Bargaining Unit Defined whereas the job responsibilities of the current Technology Facilitator position will be split between two new positions, Technology Supervisor, and Student Software and Data Specialist. This change will take effect immediately. [Exhibit I](#)

(16-094) T. Backus moved and J. Hildreth seconded to approve MOU. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH



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14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and/or pursuant to Ohio Revised Code Section 121.22 (G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding.

(16-095) J. Hildreth moved and T. Backus seconded to enter into executive session at 8:00 p.m.
Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

The board reentered open session at 8:10 p.m.

15. ADJOURNMENT

(16-096) E. Bischoff moved and J. Hildreth seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:10 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

TREASURER

BOARD PRESIDENT