1. CALL TO ORDER: 6:31 P.M.  
   X J. WAGNER FEASEL  X T. KAELBER  X T. BACKUS  X E. BISCHOFF  X J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE AUGUST 18, 2016 REGULAR MEETING AS PRESENTED
   (16-075) E. Bischoff moved and T. Kaelber seconded to approve the agenda. Motion carried.
   yes yes,x,x,x,x
   J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

   Ted Backus arrived at 6:33 P.M.

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT
   • Construction Project Update  SHP and Elford Inc.

10. OLD BUSINESS
   10.1 Amend Board Resolution #16-058 (6/16/16 - 12.1.D) to reflect the following changes:
       Approve Lindsay Gentile for hire as Pharmacy Technician Instructor at Class 1 Step 5
       Step 10 for the 2016/17 school year, effective 8/2/2016 pending receipt of all required
       paperwork.
   10.2 Amend Board Resolution #16-067 (7/21/16 - 12.1.C) to reflect the following changes:
       Approve 2 year, 260 day pro-rated to 200 days for FY2017 contract for Adam Shank as
       Personnel Director, at Class Director Step 7 for the 2016/17 school year, effective
       8/1/2016, pending receipt of all required paperwork.
   (16-076) T. Kaelber moved and J. Hildreth seconded to approve old business. Motion carried.
   yes yes yes yes yes
   J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

11. TREASURER ITEMS
   11.1 Approve Minutes of the July 21, 2016 Regular Meeting. Exhibit A
   11.2 Business and Reports at the Recommendation of the Treasurer:
       A. Approve Fiscal Reports for July 2016, with expenditures totaling $1,839,179.25. Exhibit B
       B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of
          disposal requests at the meeting).
       C. Approve renewal document establishing medical premium amounts for self-
          insurance program with Aetna and the Delaware Area Career Center. Exhibit C

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong
learners, quality leaders, and critical thinkers for the dynamic and global environment.
D. Approve FY 2017 Change Fund and Petty Cash requests as listed:

**Petty Cash**
- Treasurer’s Office: $75.00

**Change Funds**
- Cafeteria: $350.00
- North Campus Office: $130.00
- South Campus Office: $100.00
- Adult Education - South: $75.00
- Adult Education – North: $75.00
- Culinary Arts: $35.00
- Professional Food Service: $35.00
- Cosmetology: $25.00
- Landscape: $25.00

**Total request from General Fund**: $925.00

E. Approve the following changes in the Temporary Appropriations for the 2017 Fiscal Year in the amount of $3,962,999.82

<table>
<thead>
<tr>
<th>FUND</th>
<th>FUND DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>001-0000</td>
<td>General</td>
<td>$3,928,137.69</td>
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<tr>
<td>012-0000</td>
<td>Adult Education</td>
<td>$40,013.17</td>
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<tr>
<td>461-0000</td>
<td>Vocational Educ. Enhancements</td>
<td>($5,152.12)</td>
</tr>
<tr>
<td>590-0000</td>
<td>Improving Teacher Quality</td>
<td>$1.08</td>
</tr>
</tbody>
</table>

(16-077) T. Backus moved and E. Bischoff seconded to approve Treasurer items. Motion carried.

**yes**  **yes**  **yes**  **yes**  **yes**  **yes**

J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth

12. SUPERINTENDENT ITEMS

12.1 New Hires
A. Approve Daniel Stone for hire as ABLE Instructor on an as needed basis, effective 8/22/2016 through 6/30/2017 at a rate of $22.00 per hour, pending receipt of all required paperwork.
B. Approve Joan Keane for hire as Substitute Payroll Coordinator on an as needed basis, effective 8/1/2016 through 6/30/2017 at a rate of $33.00 per hour, pending receipt of all required paperwork.

(16-078) E. Bischoff moved and T. Backus seconded to approve new hires. Motion carried.

**yes**  **yes**  **yes**  **yes**  **yes**  **yes**

J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth

12.2 Personnel
A. Approve Greg Carpenter for reclassification to Class 6 Step 13, based on additional course work, effective 8/2/2016.
B. Approve the following OTES credentialed evaluators for the respective programs for the 2016/17 SY:
- Tom Marchetti: North Campus Career Tech Labs
- Kris Lucas: South Campus Career Tech Labs (excluding Food Service and Hospitality)
- Chad Williams: North & South Academics (traveling)
- David Gilliam: Career Tech Food Service, Hospitality, Project Search, Intervention Specialists
- Mary Lykens: Offsite Career Tech Labs including Agriculture, Business, Career Based Intervention, Family & Consumer Science, Middle School Programs

(16-079) T. Kaelber moved and J. Hildreth seconded to approve personnel items. Motion carried.

**yes**  **yes**  **yes**  **yes**  **yes**  **yes**

J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth
12.3 Contracted Services
A. Approve agreement with Tolles Career & Technical Center Board of Education for DACC to provide administrative services of the Tolles ABLE grant, effective 7/1/2016 through 6/30/2017. Exhibit D
B. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety Motorcycle Ohio Program and DACC Adult Education, effective 7/1/2016 through 6/30/2017 in the amount of $ 81,934.76 Exhibit E

(16-080) J. Hildreth moved and T. Backus seconded to approve contracts. Motion carried.

12.4 Other
A. Approve out-of-state travel for Mary Beth Freeman to attend the ACTE Vision 2016 Conference in Las Vegas, NV, November 29-December 4, 2016 at a cost not to exceed $2,300.00
B. Approve out-of-state travel for Mary Beth Freeman to attend the Great Lakes Comprehensive Center Advisory Board meeting in Chicago, IL, October 25-28, 2016 at no cost to the board.
C. Approve the updated Course of Study for the following programs, effective beginning the 2016/17 school year: Exhibit F
   - App Development/Programming
   - Landscape & Turfgrass Management
   - Bioscience
   - Math
   - Columbus Zoo & Aquarium School
   - Pharmacy Technician
   - Early Childhood Education
   - Power Sports & Diesel Technology
   - English
   - Science
   - Equine Science
   - Social Studies
   - Fire Service Training
   - Wildlife and Resource Management
D. Approve App Development/Programming and Pharmacy Technician student instructional fees for the 2016/17 school year. Exhibit G
E. Accept donation of $4,761.99 from Delaware JVS Levy Committee to the Scholarship fund.
F. Approve resolution for OSBA to reimburse Ed Bischoff for OSBA committee-related travel expenses. Exhibit N

(16-081) T. Kaelber moved and T. Backus seconded to approve other items. Motion carried.

13. ADOPTION OF REVISED BOARD POLICIES
13.1 Approve changes to NONDISCRIMINATION, File AC Exhibit H
13.2 Approve changes to NONDISCRIMINATION, File AC-R Exhibit I
13.3 Approve changes to SEXUAL HARASSMENT, File ACAÄ-R Exhibit J
13.4 Approve changes to COMMUNITY USE OF SCHOOL PREMISES, File KG-R Exhibit K

(16-082) J. Hildreth moved and T. Kaelber seconded to approve policies. Motion carried.

14. ADOPTION OF NEW JOB DESCRIPTIONS
14.1 120 Technology Supervisor Exhibit L
14.2 483 Student Software and Data Specialist Exhibit M

(16-083) T. Backus moved and J. Hildreth seconded to approve job descriptions. Motion carried.
15. **APPROVE LGEP GRANT RESOLUTION**
The Delaware Area Career Center Board of Education supports a Local Government Efficiency Program (LGEP) grant application, in conjunction with OSU Fisher College of Business.

(16-084) T. Kaelber moved and E. Bischoff seconded to approve resolution. Motion carried.

| YES | J. WAGNER FEASEL | YES | T. KAELBER | YES | T. BACKUS | YES | E. BISCHOFF | YES | J. HILDRETH |

16. **APPROVE DESIGN DEVELOPMENT STAGE FOR THE CAMPUS CONSOLIDATION**
The superintendent recommends the approval of the design development stage for the Delaware Area Career Center Consolidation Project.

Whereas, SHP Leading Design, the Board’s Architect, prepared the design development phase, in collaboration with DACC representatives, and Elford Inc, the Construction Manager at Risk, to prepare, review and provide comments on the documents, which SHP has reviewed and considered in preparing the design development phase documents; and

Whereas, SHP assembled the design documents for the project which includes detailed engineering elements to the schematic design; and

Whereas the Board wishes to approve the design development phase documents for the project and to authorize the Architect and Construction Manager at Risk to proceed with the construction document phase of the project;

Therefore be it resolved:

1. The design development phase documents are approved
2. The Board authorizes the Architect and the Construction Manager at Risk to continue with the construction document stage for the project.

(16-085) T. Backus moved and J. Hildreth seconded to approve design development stage. Motion carried.

| YES | J. WAGNER FEASEL | YES | T. KAELBER | YES | T. BACKUS | YES | E. BISCHOFF | YES | J. HILDRETH |

17. **ADJOURNMENT:** 7:24 P.M.

(16-086) E. Bischoff moved and J. Hildreth seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:24 p.m. Motion carried.

| YES | J. WAGNER FEASEL | YES | T. KAELBER | YES | T. BACKUS | YES | E. BISCHOFF | YES | J. HILDRETH |

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