MINUTES
DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING – JULY 21, 2016 (6:00 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS – LGIA

1. CALL TO ORDER: 6:00 P.M.
   X J. WAGNER FEASEL  X T. KAELBER  T. BACKUS  E. BISCHOFF  X J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE JULY 21, 2016 REGULAR MEETING AS PRESENTED
   (16-064) T. Kaelber moved and J. Hildreth seconded to approve the agenda. Motion carried.
   
   yes  yes  yes  yes  yes
   J. WAGNER FEASEL  T. KAELBER  T. BACKUS  E. BISCHOFF  J. HILDRETH

Ted Backus arrived at 6:05 P.M.

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

Ed Bischoff arrived at 6:15 P.M.

9. SUPERINTENDENT’S REPORT
   • Bullying Report
   • Construction Project Update  SHP and Elford Inc.

10. OLD BUSINESS
    10.1 Amend Board Resolution #16-058 (12.1.M - 6/16/2016) to reflect the following changes:
        Approve the following for hire as Adult Education Fire Lead Instructors:
        Benson, Tom  Bensen, Thomas

    10.2 Amend Board Resolution #16-058 (12.2.F - 6/16/2016) to reflect the following changes:
        Approve extended time to the following for the 2016/2017 school year, effective 7/1/2016
        (*Staff preparing/finalizing records/reports will use a minimum of 14 hours between
        7/4/17 7/1/16 and 8/6/17 8/6/16, and 14 hours from the day after the last teacher work day to
        6/30/17;)

    10.3 Amend Board Resolution #16-058 (12.1.B - 6/16/2016) to reflect the following changes:
        Approve Melinda Dickerson for hire as part-time Cook, 188 day contract, 20 hours per
        week at Food Service Class 1 Step 4 Step 3, for the 2016/17 school year effective
        8/2/2016...

(16-065) T. Backus moved and T. Kaelber seconded to approve old business. Motion carried.

   yes  yes  yes  yes  yes
   J. WAGNER FEASEL  T. KAELBER  T. BACKUS  E. BISCHOFF  J. HILDRETH

11. TREASURER ITEMS
   11.1 Approve Minutes of the June 16, 2016 Regular Meeting. Exhibit A

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong
learners, quality leaders, and critical thinkers for the dynamic and global environment.

16 - 31
11.2 Business and Reports at the Recommendation of the Treasurer:
A. Approve Fiscal Reports for June 2016, with expenditures totaling $2,078,250.69  
   Exhibit B
B. Accept the following grants:
   Regional High Schools that Work (fiscal agent) $462,606.38
C. Approve the Advance of $271,056.12 from the General Fund to the funds listed below authorized at the June 2016 Board Meeting:

<table>
<thead>
<tr>
<th>FUND</th>
<th>FUND DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>009-0000</td>
<td>Uniform School Supplies</td>
<td>3,098.82</td>
</tr>
<tr>
<td>022-9101</td>
<td>District Agency</td>
<td>93,390.29</td>
</tr>
<tr>
<td>461-9101</td>
<td>HSTW FY 16</td>
<td>6,734.12</td>
</tr>
<tr>
<td>501-9104</td>
<td>ABLE FY 16</td>
<td>35,120.12</td>
</tr>
<tr>
<td>501-9105</td>
<td>EL-Civics FY 16</td>
<td>2,244.91</td>
</tr>
<tr>
<td>524-9096</td>
<td>Perkins FY 15</td>
<td>106,143.83</td>
</tr>
<tr>
<td>599-9095</td>
<td>REAP FY 15</td>
<td>14,559.12</td>
</tr>
<tr>
<td>599-9096</td>
<td>REAP FY 16</td>
<td>9,764.91</td>
</tr>
</tbody>
</table>

**TOTAL: $271,056.12**

D. Approve the following changes in the Temporary Appropriations for the 2016 Fiscal Year in the amount of $234,810.99:

<table>
<thead>
<tr>
<th>FUND</th>
<th>FUND DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>009-0000</td>
<td>Uniform School Supplies</td>
<td>5,440.79</td>
</tr>
<tr>
<td>011-0000</td>
<td>Rotary-Special Services</td>
<td>15,000.00</td>
</tr>
<tr>
<td>012-0000</td>
<td>Adult Education</td>
<td>($3,953.00)</td>
</tr>
<tr>
<td>022-0000</td>
<td>District Agency</td>
<td>93,390.29</td>
</tr>
<tr>
<td>461-0000</td>
<td>Vocational Educ. Enhancements</td>
<td>6,734.12</td>
</tr>
<tr>
<td>501-0000</td>
<td>Adult Basic Education</td>
<td>17,750.75</td>
</tr>
<tr>
<td>524-0000</td>
<td>Voc Ed: Carl D. Perkins</td>
<td>76,123.98</td>
</tr>
<tr>
<td>599-0000</td>
<td>Misc. Federal Grants</td>
<td>24,324.03</td>
</tr>
</tbody>
</table>

E. Authorize United Country Real Estate Auction Services to conduct an online auction of any furniture/equipment identified as disposable. The auction will run from July 20-28, 2016. The cost will equal 30% of the proceeds from the auction.

(16-066) E. Bischoff moved and T. Backus seconded to approve Treasurer items. Motion carried.

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12. SUPERINTENDENT ITEMS
12.1 New Hires
A. Approve 2 year, 195 day contract for Kyle Ellwood as Dean of Students, South Campus, at Class Supervisor Step 0 for the 2016/17 school year, effective 8/2/2016, pending receipt of all required paperwork.
B. Approve the following for hire as Substitute Custodian, effective 7/1/2016 through 6/30/17 on an as-needed basis, pending the receipt of all required paperwork:
   Richard Conners  Paul Grimes  Nelson Jones  Kathryn Richley
C. Approve 2 year, 260 day pro-rated to 200 days for FY2017 contract for Adam Shank as Personnel Director, at Class Director Step 7 for the 2016/17 school year, effective 8/1/2016, pending receipt of all required paperwork.

(16-067) T. Kaelber moved and E. Bischoff seconded to approve new hires. Motion carried.

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12.2 Personnel
A. Accept the letter of resignation for Wayne Strunk as Technology Facilitator and Adult Education Instructor effective 10/31/2016.

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
B. Approve a $300.00 stipend for each High Schools That Work focus team leader for the 2016/17 school year.

C. Approve $250.00 stipend for the following new teacher mentors for the 2016/2017 school year:

- Sherry Forster
- Josh Gallagan
- Melissa Johnson
- Briana Kelley
- Ryan Mitchell
- Heather Pitzer
- Maighdlin Shumaker

D. Approve the following to receive additional compensation for being assigned more than three course preparations per Negotiated Agreement Section 1417.1 for the 2016/17 school year:

- Greg Carpenter: 5 preps

E. Approve the following for extended day compensation based on 180 student days for the 2016/17 school year per Negotiated Agreement Section 1405:

- Hope Cowoski
- Maighdlin Shumaker
- Nicole Vance

F. Approve extended time to the following for the 2016/2017 school year, effective 7/1/2016 (**12 hours subject to the completion of new teacher training days,***8 hours to be used for professional development before school starts four of which will include working with academic instructors):

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davidson</td>
<td>20</td>
<td>New Lab Setup</td>
</tr>
<tr>
<td>DeMent Lindsay</td>
<td>42</td>
<td>New Employee**</td>
</tr>
<tr>
<td>DeMent Lindsay</td>
<td>20</td>
<td>New Lab Setup</td>
</tr>
<tr>
<td>Kelley Briana</td>
<td>20</td>
<td>Preparing/finalizing records/reports***</td>
</tr>
<tr>
<td>Sigworth Taylor</td>
<td>42</td>
<td>New Employee**</td>
</tr>
</tbody>
</table>

G. Approve a $750.00 stipend per person to the following LPDC members for the 2016/17 school year per Negotiated Agreement Section 1510.2.3:

- Greg Carpenter
- Sherry Forster
- Brian Hale
- Ryan Mitchell

H. Approve supplemental contracts for the following student organization CTSO advisors for the 2016/17 school year per Negotiated Agreement Section 1510.3:

<table>
<thead>
<tr>
<th>Program</th>
<th>Advisor 2016/17</th>
<th>Yearly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPA Big Walnut</td>
<td>Ann Kanning</td>
<td>$750.00</td>
</tr>
<tr>
<td>BPA Delaware City</td>
<td>Jocelyn Gideon</td>
<td>$375.00</td>
</tr>
<tr>
<td>BPA Delaware City</td>
<td>Martin Huedepohl</td>
<td>$375.00</td>
</tr>
<tr>
<td>BPA Local</td>
<td>Josh Gallagan</td>
<td>$750.00</td>
</tr>
<tr>
<td>BPA Regional</td>
<td>Josh Gallagan</td>
<td>$750.00</td>
</tr>
<tr>
<td>FCCLA Big Walnut</td>
<td>Betty Kimball</td>
<td>$450.00</td>
</tr>
<tr>
<td>FFA</td>
<td>Gary Kessler</td>
<td>$375.00</td>
</tr>
<tr>
<td>FFA</td>
<td>Jeff Lucas</td>
<td>$375.00</td>
</tr>
<tr>
<td>FFA Big Walnut</td>
<td>Jeff Stimmell</td>
<td>$750.00</td>
</tr>
<tr>
<td>FFA Buckeye Valley</td>
<td>Alex Zimmer</td>
<td>$750.00</td>
</tr>
<tr>
<td>HOSA Local</td>
<td>Gina Lantz</td>
<td>$187.50</td>
</tr>
<tr>
<td>HOSA Local</td>
<td>Kamal Vilkhu</td>
<td>$187.50</td>
</tr>
<tr>
<td>NVTHS Local</td>
<td>Sarah Stevenson</td>
<td>$187.50</td>
</tr>
<tr>
<td>NVTHS Local</td>
<td>Kathy Tornes</td>
<td>$187.50</td>
</tr>
<tr>
<td>SkillsUSA North/South</td>
<td>Brad DeMent</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

(16-068) J. Hildreth moved and T. Backus seconded to approve personnel items. Motion carried.

**YES**
- J. Wagner Feasel
- T. Kaelber
- T. Backus
- E. Bischoff
- J. Hildreth

12.3 Contracted Services

A. Approve the boarding contract for the Equine Science Program for the 2016/17 school year. Exhibit C

B. Approve the agreement between the Delaware-Morrow Mental Health & Recovery Services Board and DACC for the 2016/17 school year. Exhibit D
C. Approve School Resource Officer (SRO) Agreement with the Delaware County Sheriff’s Office for school year 2016/17 and school year 2017/18 with the cost not to exceed $54,621.00 per school year. Exhibit E

(16-069) E. Bischoff moved and T. Backus seconded to approve contracts. Motion carried.

YES
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH

12.4 Other
A. Approve the following suppliers to provide commodities for the 2016/17 school year per META Solutions negotiated pricing:
   - Aunt Millie’s Bakery
   - Gordon Food Service
   - Smith Foods

B. Accept the District Bullying Report for January through May 2016. Exhibit F

C. Approve the Calamity Day plan for 2016/17 school year. Exhibit G

WHEREAS, the Delaware Area Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days/hours authorized in section 3313.48; and
WHEREAS, section 3313.88 authorizes a Board of Education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

THEREFORE be it resolved, that the Delaware Area Career Center Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

D. Approve the updated Course of Study for the following programs, effective beginning the 2016/17 school year: Exhibit H

<table>
<thead>
<tr>
<th>Agriculture Science</th>
<th>Culinary Arts</th>
<th>Health Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auto Collision Technology</td>
<td>Dental Assisting</td>
<td>Hospitality</td>
</tr>
<tr>
<td>Automotive Technology</td>
<td>Digital Design</td>
<td>Law Enforcement</td>
</tr>
<tr>
<td>Business Management</td>
<td>Engineering Technology</td>
<td>Networking</td>
</tr>
<tr>
<td>Construction Technology</td>
<td>Food Service</td>
<td>Power Line Technician</td>
</tr>
<tr>
<td>Career-Based Intervention &amp; Family Consumer Science</td>
<td>Welding &amp; Sheet Metal Fabrication</td>
<td></td>
</tr>
</tbody>
</table>

E. Approve customer service price lists and pricing recommendations for Career Tech labs providing services to the public for 2016/17 SY: Exhibit I

<table>
<thead>
<tr>
<th>Automotive Collision Technology</th>
<th>Early Childhood Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive Technology</td>
<td>Landscape &amp; Turf Grass Management</td>
</tr>
<tr>
<td>Construction Technology</td>
<td>Power Sports &amp; Diesel Technology (PSDT)</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>Professional Food Service</td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>Welding Sheet Metal Fabrication</td>
</tr>
<tr>
<td>Digital Design</td>
<td></td>
</tr>
</tbody>
</table>

F. Approve overnight travel for up to 15 DACC/BV and up to 15 DACC/BW freshmen Agriculture Program students to attend the FFA Greenhand Camp in Carrollton, OH September 25-27, 2016 at no cost to the board.

G. Approve out-of-state travel for Jeffrey Stimmell, Alex Zimmer, and additional staff TBD; and up to 21 DACC/BV and up to 21 DACC/BW Agricultural Program students to attend the National FFA Convention in Indianapolis, IN October 18-22, 2016 at a cost not to exceed $700.00 per staff member and $700.00 per national student competitor attending.

H. Accept donation of Dodge Ram van from Treg Stark to the Auto Collision Tech lab. Owner determined value to be $900.00

(16-070) J. Hildreth moved and T. Backus seconded to approve other items. Motion carried.

YES
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF J. HILDRETH
13. Elford Inc. Contract Amendment
   WHEREAS, communication is critical to the success of the construction of the new facility; and
   WHEREAS, the south campus renovation is extensive; and
   WHEREAS, an electrical subcontractor can assist in investigating the current electrical system to help determine
   the best construction approach to maintain operations within the existing south campus structure through
   construction; and
   WHEREAS Elford, SHP Leading Design, and Delaware Area Career Center solicited proposals from six pre-
   qualified firms, interviewed two firms, and made a unanimous decision that Mid City Electric represented the
   best value for an electrical subcontractor;
   THEREFORE, be it resolved that a pre-construction amendment be made to the Construction Manager at Risk
   contract between Elford, Inc. and Delaware Area Career Center in the amount of $83,500 in accordance with
   Article 5.3 of the contract between Elford and Delaware Area Career Center.

(16-071) T. Kaelber moved and E. Bischoff seconded to approve amendment. Motion carried.

   yes  yes  yes  yes  yes
   J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth

14. MOTION TO GO INTO EXECUTIVE SESSION
   I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to
   consider the appointment, employment, dismissal, discipline, promotion, demotion, or
   compensation of a public employee or official, or the investigation of charges or
   complaints against a public employee, official, licensee, or regulated individual.

(16-072) T. Backus moved and E. Bischoff seconded to enter into executive session at 6:53 p.m.
Motion carried.

   yes  yes  yes  yes  yes
   J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth

The board reentered open session at 7:03 p.m.

15. SEPARATION AGREEMENT
   Approve the separation agreement with Lori Savage effective 7/31/2016.

(16-073) T. Kaelber moved and J. Hildreth seconded to approve the agreement. Motion carried.

   yes  yes  yes  yes  yes
   J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth

16. ADJOURNMENT: 7:06 P.M.
(16-074) T. Kaelber moved and E. Bischoff seconded that the Delaware Area Career Center Board
   of Education Regular Meeting be adjourned at 7:06 p.m. Motion carried.

   yes  yes  yes  yes  yes
   J. Wagner Feasel  T. Kaelber  T. Backus  E. Bischoff  J. Hildreth