



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - MAY 26, 2016 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

J. WAGNER FEASEL X T. KAELBER X T. BACKUS X E. BISCHOFF X J. HILDRETH X

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MAY 26, 2016 REGULAR MEETING AS PRESENTED  
(16-048) E. Bischoff moved and T. Hildreth seconded to approve the agenda. Motion carried.

J. WAGNER FEASEL yes T. KAELBER yes T. BACKUS yes E. BISCHOFF yes J. HILDRETH yes

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #16-006 (1/15/16 - #8) to reflect the following changes to the BOE Meeting Schedule for 2016: **remove the 5/11/16 Work Session and change the 5/19/16 Regular Meeting to 5/26/16.**

(16-049) E. Bischoff moved and T. Hildreth seconded to approve old business. Motion carried.

J. WAGNER FEASEL yes T. KAELBER yes T. BACKUS yes E. BISCHOFF yes J. HILDRETH yes

11. TREASURER ITEMS

- 11.1 Approve Minutes of the April 13, 2016 Work Session. [Exhibit A](#)
- 11.2 Approve Minutes of the April 21, 2016 Regular Meeting. [Exhibit B](#)
- 11.3 Business and Reports at the Recommendation of the Treasurer:
  - A. Approve Fiscal Reports for April 2016, with expenditures totaling \$1,712,007.26. [Exhibit C](#)
  - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
  - C. Approve the 5-year Forecast as presented. [Exhibit D](#)
  - D. Approve the following changes in the Original Appropriations for the 2016 Fiscal Year in the amount of \$509,429.50:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
006-0000	Food Service	\$7,623.00
011-0000	Rotary-Special Services	\$1,561.50
018-0000	Public School Support	\$1,650.00
200-0000	Student Managed Activity	(\$1,405.00)
466-0000	Straight A Fund	\$500,000.00

(16-050) T. Kaelber moved and T. Backus seconded to approve Treasurer items. Motion carried.

J. WAGNER FEASEL yes T. KAELBER yes T. BACKUS yes E. BISCHOFF yes J. HILDRETH yes

## 12. SUPERINTENDENT ITEMS

### 12.1 New Hires

- A. Approve Wilmer Rowland for hire as Digital Design Instructor at Class 1 Step 10 for the 2016/17 school year, effective 8/2/2016, pending receipt of all required paperwork.
- B. Approve Jeff Davidson for hire as Application Development Instructor at Class 2 Step 10 for the 2016/17 school year, effective 8/2/2016, pending receipt of all required paperwork.
- C. Approve Jane Click for hire to serve as substitute clerical staff on an as-needed basis, effective 7/1/2016 through 6/30/2017, pending receipt of all required paperwork.
- D. Approve the following for hire as Adult Education Motorcycle Ohio Instructors at a rate of \$26.00 per hour on an as needed basis, effective 4/23/2016 through 6/30/2016 pending receipt of all required paperwork:

Charles Murray      Robert Thatcher      L'Nard Tufts      Heather Wilson

### 12.2 Personnel

- A. Grant two-year, 130 day part-time, renewal contract for Mary Lykens as Program Supervisor for Satellite Programs, effective 7/1/2016 through 6/30/2018.
- B. Grant two-year renewal contracts to the following **administrative** staff members effective 7/1/2016 through 6/30/2018, pending completing and receipt of all required documentation and licensure:

**EMPLOYEE**

Tammy Hall  
 Jack Higgins  
 Thomas Marchetti  
 Chad Williams

**ADMIN A**

Director of Secondary Operations  
 Director of Operations  
 Supervisor-Career Technical Programs  
 Supervisor-Academic Instructor

**EMPLOYEE**

Richard Mason  
 Teri Meider  
 Ariana Scott

**ADMIN B**

Maintenance Supervisor  
 Administrative Assistant to Superintendent  
 Cafeteria Manager

- C. Grant renewal contracts to the following **classified** staff members, effective 7/01/2016, pending completion and receipt of all required documentation and licensure:

**TWO-YEAR, effective 7/1/2016 – 6/30/2018**

Harold Bauder      Aide-Educational  
 Melanie Bok      Administrative Assistant to Academic Supervisor

**CONTINUING**

Jerry Green      Custodian

- D. Grant renewal contracts to the following **certified** staff members, effective 7/01/2016, pending completion and receipt of all required documentation and licensure:

**ONE-YEAR, effective 7/1/2016 – 6/30/2017**

Jamie Bando	VOSE Coordinator
Cynda Brause	Health Care Professional
Elizabeth Donovan	Media Center Specialist
Shannon Dutton	Science Instructor
David Finnegan	Auto Collision Tech Instructor
Britany Friece	English Instructor
Jocelyn Gideon	Business Management Program
Emily Hardy	Science Instructor
Danielle Huffman	Mathematics Instructor
Melissa Johnson	Intervention Specialist
Jan Jones	Career-Based Intervention Program
Briana Kelley	Intervention Specialist
Jennifer Kessler	Equine Science Instructor
Gina Lantz	Bioscience Instructor



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Jay Louks	Fire Services Instructor
Ryan Mitchell	Mathematics Instructor
Adam Paisie	Engineering Technology Instructor
Heather Pitzer	English Instructor
Maighdlin Shumaker	Project Search Coordinator
Sarah Stevenson	Guidance Counselor
Jeffrey Stimmell	Agriculture Program (BWHS)
Robert Swonger	Auto Technology Instructor
Thomas Underwood	Career-Based Intervention Program
Loma (Tonja) Vedrinski	Powerline Technician Program
Alex Zimmer	Agriculture Program (BVHS)
<b>TWO-YEAR, effective 7/1/2016 – 6/30/2018</b>	
Patricia Bace-SanFillipo	Culinary Arts Instructor
Emily Cunningham	Zoo School (Columbus Zoo)
Martin Huedepohl	Business Management
Ann Kanning	Business Management
Gary Kessler	Landscape/Turf Management
Lisa-Marie Reinhart	Enrollment Coordinator
Kamaljit Vilku	Dental Assisting Instructor

- E. Approve supplemental compensation for Tom Marchetti to assume the responsibilities as North Building Director effective 7/1/2016 through 6/30/2017. Compensation will be based on the difference between Step 4 “Building Director Level” and Step 4 “Supervisor Level” on the FY17 Admin A Salary Schedule to be paid over 24 equal installments.
- F. Approve supplemental compensation for Kristina Lucas to assume the responsibilities as South Building Director effective 7/1/2016 through 6/30/2017. Compensation will be based on the difference between Step 13 “Building Director Level” and Step 13 “Supervisor Level” on the FY17 Admin A Salary Schedule to be paid over 24 equal installments.
- G. Approve \$500.00 stipend for each certified staff attending the DACC two-day GAFE (Google Apps for Education) workshop and monthly meetings, and incorporating GAFE features into the classroom throughout the 2016/17 SY. Training is open to teachers that did not participate in the GAFE training during the 2015/2016 SY. To be paid no later than June 2017 upon completion of requirements.
- H. Approve a \$750.00 stipend per year for any academic instructor who develops an approved DACC Quality Matters online course during the 2015/16 and/or the 2016/17 school year.
- I. Approve \$250.00 stipend for the following new teacher mentors for the 2015/16 school year: Patty Bace Carol Fuller Jackie Johnson
- J. Approve Melissa Johnson for reclassification to Class 2 Step 4, based on additional course work, effective 5/6/2016.
- K. Approve \$60.00 for any staff member required to inventory and tag equipment as required by SHP Leading Edge plans, identifying what equipment will need to be moved to the new facilities and what equipment needs to be disposed. Tagging needs to be completed no later than 6/3/2016.
- L. Approve the following lab teachers and June payment amount per Negotiated Agreement 1414.1.4.1.3

<u>Teacher</u>	<u>June Pymt</u>	<u>Teacher</u>	<u>June Pymt</u>	<u>Teacher</u>	<u>June Pymt</u>
Kimberly Budd	\$7,593.00	Jennifer Kessler	\$4,745.63	Robert Swonger	\$4,745.63
Emily Cunningham	\$6,643.88	Jay Louks	\$4,745.63	Thomas Underwood	\$5,694.75
Bradley DeMent	\$5,694.75	Jeffrey Lucas	\$4,745.63	Kamaljit Vilku	\$5,694.75
Carol Fuller	\$5,694.75	Randy Moore	\$5,694.75	Mark Warner	\$4,745.63
Joshua Gallagan	\$7,593.00	Patricia Sanfillipo	\$4,745.63		

### 12.3 Contracted Services

- A. Approve High Schools That Work (HSTW) Agreement for Partnership Grant Funding in the amount of \$5,000 for the purpose of staff development. [Exhibit E](#)

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.



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- B. Approve agreement with Tyco Simplex Grinnell to perform security system software support and upgrades effective 07/01/16 through 06/30/2018. [Exhibit F](#)
- C. Approve agreement with Sheedy Paving Inc. to perform blacktop sealing and re-striping of student drop-off and bus lanes at the South Campus. [Exhibit G](#)

## 12.4 Other

- A. Approve changes to the Wildlife Resource Management I & II student fee statements for the 2016/17 school year. [Exhibit H](#)
- B. Approve Adult Education tuition and fees for the following programs, effective 7/1/2016:

Dental Assisting	\$5,500.00
EMT	\$1,500.00
EMT Refresher	\$ 230.00
Firefighter I and II	\$2,500.00
Fire Fighter Instructor	\$ 500.00
Volunteer Firefighter	\$ 425.00
Ohio Peace Officer Training Academy	\$5,200.00
State Tested Nurse Assistant (STNA)	\$ 675.00

- C. Approve out of state travel for William Bussey to attend the Council on Occupational Education (COE) Summer Candidate Academy in New Orleans, LA, July 13-16, 2016, at a cost not to exceed \$2,200.00
- D. Approve DACC CyberPatriot summer camp to be held July 11-15, 2016 at no cost to the students.
- E. Accept donation of 1998 Dodge Ram Custom Van from Treg Stark to the Auto Collision Tech lab. Owner determined value to be \$900.00

(16-051) T. Backus moved and E. Bischoff seconded to approve Superintendent items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

## 13. ADOPTION OF REVISED BOARD POLICIES

13.1 Approve changes to the DACC Student Handbook for the 2016/17 SY. [Exhibit I](#)

(16-052) J. Hildreth moved and T. Kaelber seconded to approve policies. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

## 14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and/or pursuant to Ohio Revised Code Section 121.22 (G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding.

(16-053) E. Bischoff moved and T. Backus seconded to enter into executive session at 7:05 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

The board reentered open session at 9:20 p.m.



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15. ADJOURNMENT: 9:20 P.M.

(16-054) T. Kaelber moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 9:20 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

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TREASURER

BOARD PRESIDENT