1. **CALL TO ORDER:** 6:31 P.M.

   - X J. Wagner Feasel
   - X T. Kaelber
   - X T. Backus
   - X E. Bischoff
   - X J. Hildreth

2. **PLEDGE OF ALLEGIANCE**

3. **ACCEPT AGENDA FOR THE JANUARY 21, 2016 REGULAR MEETING AS PRESENTED**
   (16-009) E. Bischoff moved and T. Kaelber seconded to approve the agenda. Motion carried.

   - yes J. Wagner Feasel
   - yes T. Kaelber
   - yes T. Backus
   - yes E. Bischoff
   - yes J. Hildreth

4. **INTRODUCTION OF GUESTS**

5. **PUBLIC PARTICIPATION**

6. **BOARD PRESIDENT’S REPORT**

7. **BOARD MEMBERS’ REPORTS**

8. **TREASURER’S REPORT**

9. **SUPERINTENDENT’S REPORT**
   - School Board Recognition Month
   - OSBA Recognizes Landscape & Turfgrass Management Program

10. **OLD BUSINESS**
   10.1 Amend Board Resolution #12-021 (3/26/12 - 9.3.B.3) to reflect the following changes:
       *Accept the letter of resignation agreement from Todd German as Fire Services Instructor, effective 3/15/2012.*
   10.2 Amend Board Resolution #15-084 (8/27/15 - 13.2.B) to reflect the following changes:
       *Accept the letter of resignation agreement from Dan Huffman as Fire Service Training Instructor, effective 8/7/2015.*
   10.3 Amend Board Resolution #15-064 (6/23/15 - 12.1.G) to reflect the following changes:
       *Approve Cindy Wolfe as Adult Education Coordinator on an as needed basis, effective 7/1/2015 through 6/30/2016 12/31/2015, pending receipt of all required paperwork.*
   (16-010) E. Bischoff moved and J. Hildreth seconded to approve old business items. Motion carried.

   - yes J. Wagner Feasel
   - yes T. Kaelber
   - yes T. Backus
   - yes E. Bischoff
   - yes J. Hildreth

11. **TREASURER ITEMS**
   11.1 Approve Minutes of the December 9, 2015 Special Meeting. *Exhibit A*
   11.2 Approve Minutes of the December 17, 2015 Regular Meeting. *Exhibit B*
   11.3 Business and Reports at the Recommendation of the Treasurer:
       A. Approve Fiscal Reports for December 2015, with expenditures totaling $1,412,565.77
       *Exhibit C*
       B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
       C. Approve the following changes in the Original Appropriations for the 2016 Fiscal Year in the amount of $4,300.00:

       | FUND | FUND DESCRIPTION               | AMOUNT |
       |------|--------------------------------|--------|
       | 011  | Rotary – Special Services     | $3,500.00 |
       | 018  | Public School Support         | 800.00 |

   (16-011) T. Kaelber moved and T. Backus seconded to approve treasurer items. Motion carried.

   - yes J. Wagner Feasel
   - yes T. Kaelber
   - yes T. Backus
   - yes E. Bischoff
   - yes J. Hildreth

**MISSION:** The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
12. **SUPERINTENDENT ITEMS**

12.1 New Hires
A. Approve Crystal Canfield as a long term substitute guidance counselor effective on the 61st consecutive day of service as a substitute teacher and ending 6/30/2016, at a pay rate equal to the daily rate of Class 1 Step 0 on the certified employee salary schedule as per the negotiated agreement 102.1.

(16-012) J. Hildreth moved and E. Bischoff seconded to approve new hires. Motion carried.

12.2 Personnel
A. Approve Cindy Wolfe as ABLE Project Coordinator at a rate of $28.00 per hour not to exceed 40 hours per week, effective 1/1/2016 through 6/30/2016.
B. Approve Maighdin Shumaker for reclassification to Class 2 Step 1, based on earning additional college credit, effective 1/4/2016.
C. Approve supplemental contracts for the following student organization CTSO advisors for the 2015/16 school year per Negotiated Agreement Section 1510.3:
   - NVTHS Local Crystal Canfield $187.50

(16-013) T. Backus moved and T. Kaelber seconded to approve personnel items. Motion carried.

12.3 Contracted Services
A. Approve Memorandum of Understanding between Delaware City Schools Family Resource Center and DACC Adult Education to provide onsite ESOL instruction from 7/1/2016 through 6/30/2017. Exhibit D

(16-014) E. Bischoff moved and J. Hildreth seconded to approve item 12.3.A. Motion carried.

B. Approve agreement with Tolles Career & Technical Center Board of Education for DACC to provide administrative services of the Tolles ABLE grant, effective 1/1/2016 through 6/30/2016. Exhibit E

(16-015) J. Hildreth moved and T. Kaelber seconded to approve item 12.3.B. Motion carried.

C. Approve construction document, AIA Standard Form of Agreement Between Owner and Architect for professional planning and design services with SHP Leading Design, effective 01/21/2016 through 12/31/2018. Exhibit H

(16-016) E. Bischoff moved and T. Backus seconded to approve item 12.3.C. Motion carried.

12.4 Purchases
A. Approve purchase of *Pacemaker® Geometry Classroom Set with Resource Binder on CD; Pearson Education; ISBN 9780130246356; 10 student textbooks with Interactive Resources on CD for a total of $562.00 plus shipping and handling.

(16-017) T. Backus moved and T. Kaelber seconded to approve purchases. Motion carried.

12.5 Other
A. Approve the addition of the new Ohio Career Technical Standards to the current course of study’s scope and sequence for the following programs effective beginning of the year 2015/2016:
   - Culinary Arts and Food Service Exhibit F
   - Family and Consumer Science Exhibit G

**MISSION:** The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
B. Approve participation in a central Ohio strategic public relations plan to promote career technical education at a cost not to exceed $1,200.00 per month, effective 2/1/2016 through 6/30/2016.
C. Approve out of town travel for Mary Beth Freeman and one additional staff member (TBD) to tour the Chelmsford HS media center in Chelmsford, MA, not to exceed a two night stay (date TBD), at a cost not to exceed $2,000.00

(16-018) J. Hildreth moved and T. Backus seconded to approve other items. Motion carried.

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13. ADJOURNMENT: 7:13 P.M.
(16-019) J. Hildreth moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:13 p.m. Motion carried.

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