1. **CALL TO ORDER:** 6:37 P.M.  
   X J. WAGNER-FEASEL   X J. HILDRETH   X E. BISCHOFF   X T. KAELBER   X H. PAPE

2. **PLEDGE OF ALLEGIANCE**

3. **ACCEPT AGENDA FOR THE NOVEMBER 19, 2015 REGULAR MEETING AS PRESENTED**
   (15-103) E. Bischoff moved and T. Kaelber seconded to approve the agenda. Motion carried.
   
   
   
   
   
   

4. **INTRODUCTION OF GUESTS**

5. **PUBLIC PARTICIPATION**

6. **BOARD PRESIDENT'S REPORT**

7. **BOARD MEMBERS' REPORTS**

8. **TREASURER'S REPORT**

9. **SUPERINTENDENT'S REPORT**

10. **OLD BUSINESS**

11. **TREASURER ITEMS**
   11.1 Approve Minutes of the October 15, 2015 Regular Meeting.  
   
   
   
   11.2 Business and Reports at the Recommendation of the Treasurer:
   
   A. Approve Fiscal Reports for October 2015, with expenditures totaling $1,320,929.94
   
   B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of
   
   C. Approve amendment to the Delaware Area Career Center Section 125 Premium
   
   D. Approve the following changes in the Original Appropriations for the 2016 Fiscal Year
   
   
   (15-104) T. Kaelber moved and H. Pape seconded to approve Treasurer items. Motion carried.

12. **SUPERINTENDENT ITEMS**
   12.1 New Hires
   
   A. Approve Lewis Oliver for hire as Adult Education Welding Coordinator on an as
   
   B. Approve Brad DeMent for hire as Adult Education Welding Instructor on an as
   
   C. Approve Greg Bright for hire as Adult Education Motorcycle Ohio Instructor on an
   

**MISSION:** The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.
D. Approve Vicki McGraw for hire as Adult Education Dental Assisting Instructor on an as needed basis, effective 10/20/2015 through 6/30/2016, at a rate of $25.00 per hour, pending receipt of all required paperwork.

E. Approve Donna Marshalko for hire as Adult Education COST Instructor on an as needed basis, effective 10/20/2015 through 6/30/2016, at a rate of $25.00 per hour, pending receipt of all required paperwork.

F. Approve Lorraine Studer for hire as Adult Education Phlebotomy Coordinator on an as needed basis, effective 10/22/2015 through 6/30/2016, at a rate of $25.00 per hour, pending receipt of all required paperwork.

G. Approve Lynn Cook for hire as part-time ABLE Counselor, at the rate of $22.50 per hour, not to exceed an average of 5 hours per week, effective 10/26/2015 through 6/30/2016, pending completion and receipt of all required paperwork.

H. Approve Elizabeth Robertson for hire as part-time ABLE Counselor, at the rate of $22.50 per hour, not to exceed an average of 5 hours per week, effective 10/26/2015 through 6/30/2016, pending completion and receipt of all required paperwork.

12.2 Personnel
A. Approve December payment amount to following lab teachers for the loss of planning period, as per Negotiated Agreement 1414.1.4.1.3

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Payment</th>
<th>Teacher</th>
<th>Payment</th>
<th>Teacher</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roxanne Ames</td>
<td>$6,643.88</td>
<td>Joshua Gallagan</td>
<td>$7,593.00</td>
<td>Patricia Sanfillipo</td>
<td>$4,745.63</td>
</tr>
<tr>
<td>Kimberly Budd</td>
<td>$7,593.00</td>
<td>Jennifer Kessler</td>
<td>$4,745.63</td>
<td>Robert Swonger</td>
<td>$5,694.75</td>
</tr>
<tr>
<td>Emily Cunningham</td>
<td>$6,643.88</td>
<td>Jay Louks</td>
<td>$5,694.75</td>
<td>Thomas Underwood</td>
<td>$6,643.88</td>
</tr>
<tr>
<td>Bradley DeMent</td>
<td>$5,694.75</td>
<td>Jeffrey Lucas</td>
<td>$5,694.75</td>
<td>Kamaljit Vilku</td>
<td>$5,694.75</td>
</tr>
<tr>
<td>Carol Fuller</td>
<td>$5,694.75</td>
<td>Randy Moore</td>
<td>$5,694.75</td>
<td>Mark Warner</td>
<td>$4,745.63</td>
</tr>
</tbody>
</table>

B. Accept the letter of resignation for Cheryl Olsen as Hospitality Program Instructor for the purpose of retirement, effective at the end of the 2015/16 school year.

12.3 Contracted Services
A. Approve construction documents, AIA Agreement between Owner and Construction Manager as Constructor Exhibit C; AIA General Conditions of Contract for Construction Exhibit D; and Payment Bond Form Exhibit E, with Elford, Inc., effective November 2015 through the completion of the project.

B. Approve the contract with OSBA to provide Ohio Policy Service Client Website Update from 1/1/2016 through 12/31/2016, in the amount of $1,550.00 Exhibit F

C. Approve Addendum to the MOU with Delaware-Morrow Mental Health & Recovery Services Board to provide mental health services through Maryhaven from 7/1/2015 through 6/30/2016, Exhibit G

D. Approve the Field/EMT Experience Agreement with the Orange Township Fire Department to provide opportunities for field training for DACC Adult Ed students, effective 1/1/2016 through 1/1/2020. Exhibit H

E. Approve MOU between DACC and Dr. Timothy Walker to serve as a Consultant for IBM SPSS (Statistical Package for the Social Sciences) customized training, effective 11/9/2015 through 6/30/2016, with a maximum compensation not exceed $3,000.00. Exhibit I

F. Approve Josh Lovelien to serve as a consultant for the 2015/16 school year in the development and recruitment for the new App Development/Programming Program, at the rate of $25.00 per hour not to exceed 90 hours. Exhibit J

G. Approve U.S. Communities Master Lease Agreement with MT Business Technologies, Inc. for 8 copiers for 60 months at $3,292.99 a month (includes maintenance). Exhibit K

12.4 Other
A. Accept donation of lawn mowers and tractor from Strader’s Garden Center to the Power Sports and Diesel Tech lab. Owner determined value to be $855.00

B. Accept donation of 2001 Ford E-450 ambulance from Delaware County Commissioners to DACC for the EMS Program. Owner determined value to be $5,000.00
(15-105) H. Pape moved and E. Bischoff seconded to approve Superintendent items. Motion carried.

13. ADOPTION OF NEW/REVISED BOARD POLICIES
13.1 Approve ADMINISTRATION OF NON-INDIVIDUAL SPECIFIC EPINEPHRINE AUTOINJECTOR, File: JHCD-R3 Exhibit L
13.2 Approve EMPLOYER SHARED RESPONSIBILITY POLICY, File: GDBCA Exhibit N

(15-106) H. Pape moved and T. Kaelber seconded to approve policies. Motion carried.

(15-107) H. Pape moved and E. Bischoff seconded to approve January 2016 meeting dates with revisions. Motion carried.

15. VSSR SETTLEMENT
Approve the VSSR settlement related to BWC claim no. 14-800175 as proposed, and authorize the Treasurer to execute the settlement agreement. Exhibit O

(15-108) E. Bischoff moved and T. Kaelber seconded to approve settlement. Motion carried.

(15-109) H. Pape moved and T. Kaelber seconded to enter into executive session at 7:20 p.m. Motion carried.

The board reentered open session at 7:51 p.m.

17. ADJOURNMENT: 8:03 P.M.
(15-110) H. Pape moved and T. Kaelber seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:03 p.m. Motion carried.