



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - JULY 17, 2014 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:29 PM

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE JULY 17, 2014 REGULAR MEETING AS PRESENTED
(14-058) J. Hildreth moved and E. Bischoff seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Bullying Report

10. OLD BUSINESS

10.1 Amend resolution #14-015 (2/19/14 - 10.5.D.4) to reflect the following changes:
*Approve out-of-state travel for up to 7 DACC certified staff and up to 26 DACC students to attend the SkillsUSA National Leadership Conference in Kansas City, MO, ~~June 22-27, 2014~~, **June 22-28, 2014** at a cost not to exceed \$8,848.00 for all staff and \$1,688.00 per student attending.*

10.2 Amend resolution #14-049 (6/19/14 - 11.3.A.1) to reflect the following changes:
*Approve 185 day contract for Danielle Huffman as Mathematics Instructor at ~~Class 1~~ **Class 4 Step 0**, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork and receipt of Master of Mathematics degree no later than 12/31/19.*

10.3 Amend resolution #14-051 (6/19/14 - 11.3.C.8) to reflect the following changes:
*Approve Agreement for Adult Education Student in DACC High School Program for ~~Rebecca Helden~~ **Hobler** for Bioscience II from 8/13/2014 to 5/22/2015. Exhibit J*

10.4 Amend resolution #14-036 (5/15/14 - 11.3.A.2) to reflect the following changes for Adult Education Instructor, effective 7/1/2014 through 6/30/2015:

Guyton	Mary	EMT/CPR	\$15.00	\$25.00
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(14-059) E. Bischoff moved and J. Hildreth seconded to approve old business items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

11. CONSENT AGENDA ITEMS

11.1 Approve Minutes of the June 11, 2014 Work Session. [Exhibit A](#)

11.2 Approve Minutes of the June 19, 2014 Regular Meeting. [Exhibit B](#)

- 11.3 Business and Reports at the Recommendation of the Treasurer:
- A. Approve Fiscal Reports for June 2014, with expenditures totaling \$1,829,184.24
Exhibit C
 - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
 - C. Approve District participation in the Ohio School Boards Association (OSBA) Workers Compensation Group Retrospective Rating Program through CompManagement from January 1, 2015 to December 31, 2015.
 - D. Accept the following grants:

Regional High Schools that Work (fiscal agent) \$504,712.50

- E. Approve the Advance of \$412,135.20 from the General Fund to the funds listed below authorized at the June 2014 Board Meeting:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011-9003	Auto Technology	2,775.70
011-9005	Building Trades	4,401.56
022-9098	Regional HSTW FY 14	102,872.90
461-9099	HSTW FY 14	2,768.00
501-9100	ABLE FY 14	83,400.24
501-9101	EL-Civics FY 14	16,334.74
524-9095	Perkins FY 14	165,642.51
590-9095	Title II-A FY 13	2,159.29
599-9093	REAP FY 13	31,780.26

TOTAL: \$ 412,135.20

- F. Approve the following changes in the Temporary Appropriations for the 2015 Fiscal Year in the amount of \$548,458.32:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
001-0000	General	\$155,935.70
009-0000	Uniform School Supplies	(\$1,137.00)
011-0000	Rotary-Special Services	\$7,177.26
022-0000	District Agency	\$102,872.90
461-0000	Vocational Educ. Enhancements	\$2,768.00
501-0000	Adult Basic Education	\$82,242.60
524-0000	Voc Ed: Carl D. Perkins	\$162,280.92
590-0000	Student Managed Activity	\$2,159.29
599-0000	Misc. Federal Grants	\$34,158.65

(14-060) E. Bischoff moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

- 11.4 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve Christopher Baughman for hire as an Adult Education Law Enforcement Instructor at a rate of \$25.00 per hour on an as needed basis, effective 7/1/2014 through 6/30/2015, pending receipt of all required paperwork.
 - 2. Approve 185 day contract for Emily Hardy as Science Instructor at Class 1 Step 0, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork and receipt of Master of Science degree no later than 12/31/19.
 - 3. Approve Valerie Sharritts for hire as Adult Education Motorcycle Ohio Instructor at a rate of \$26.00 per hour on an as-needed basis, effective 7/18/2014 through 6/30/2015, pending receipt of all required paperwork.

B. Personnel

1. Approve supplemental contracts for the following student organization advisors for the 2014/15 school year per Negotiated Agreement Section 1510.3:

<u>Program</u>	<u>Advisor</u>	<u>Yearly Rate</u>
BPA Big Walnut	Ann Kanning	\$750.00
BPA Delaware City	Jocelyn Gideon	\$375.00
BPA Delaware City	Martin Huedepohl	\$375.00
BPA Local	Josh Gallagan	\$750.00
FCCLA Big Walnut	Betty Kimball	\$450.00
FFA	Steve Lust	\$375.00
FFA	Jeff Lucas	\$375.00
FFA Big Walnut	Jeff Stimmell	\$750.00
FFA Buckeye Valley	Alex Zimmer	\$750.00
HOSA	Stephanie Rogers	\$375.00
NVTHS Local	Emily McKinney	\$375.00
SkillsUSA North/South	Brad DeMent	\$750.00
SkillsUSA North/South	Dan Huffman	\$750.00

2. Approve the following LPDC members for the 2014/15 school year at a rate of \$750.00 per person per Negotiated Agreement Section 1510.2.3:

Greg Carpenter Sherry Forster Brian Hale Craig Lobdell

3. Approve extended time for the following, for the 2014/15 school year:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Emily Hardy	30	New teacher orientation
Danielle Huffman	30	New teacher orientation
Melissa Johnson	30	New teacher orientation
Ryan Mitchell	30	New teacher orientation
Maighdlin Shumaker	30	New teacher orientation
Maighdlin Shumaker	115	Business mentor/project alignment

4. Approve the following for extended day compensation based on 180 student days for the 2014/15 school year per Negotiated Agreement Section 1405:

Cheryl Olsen Maighdlin Shumaker Nicole Vance

5. Approve Lisa-Marie Reinhart for reclassification to Class 4 Step 8, based on receipt of a Master's Degree, effective 7/10/2014.

C. Contracted Services

1. Approve the Agreement between DACC/ABLE and Delaware County Adult Court Services to provide onsite ABLE/GED classes from 9/8/2014 through 6/22/2015. [Exhibit D](#)
2. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety Motorcycle Ohio Program and DACC Adult Education, effective 7/1/2014 through 6/30/2015 in the amount of \$76,998.74 [Exhibit N](#)

(14-061) J. Hildreth moved and T. Kaelber seconded to approve Superintendent items.

Motion carried.

yes yes yes yes yes
 J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

D. Other

1. Approve participation in a central Ohio strategic public relations plan to promote career technical education at a cost not to exceed \$1,000.00 per month, effective 7/1/2014 through 6/30/2015.
2. Approve out-of-state travel for Tammy Hall, Josh Gallagan, and two staff to be determined, to attend the ACTE Career Tech Vision 2014 in Nashville, TN, November 18-23, 2014 with the cost not to exceed \$7,326.83
3. Approve the Adult Education Catalog for the 2014/15 school year. [Exhibit E](#)



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- 4. Accept the District Bullying Report for 2/1/2014 through 6/30/2014. [Exhibit F](#)

- 5. Approve the Calamity Day plan for 2014/15 SY. [Exhibit G](#)

WHEREAS, the Delaware Area Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days/hours authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a Board of Education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Delaware Area Career Center Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

- 6. Authorize and appoint the Treasurer to submit federal grant applications in accordance with program requirements and regulations, and consistent with 34 C.F.R. Sections 74-85, effective through the 2015 Organizational Meeting.
- 7. Authorize and appoint the Superintendent to submit federal grant applications in accordance with program requirements and regulations, and consistent with 34 C.F.R. Sections 74-85, effective through the 2015 Organizational Meeting.

(14-062) J. Hildreth moved and H. Pape seconded to approve Other items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

12. SCHOOL DAY SCHEDULE CHANGE

Approve changes to the beginning and ending times of the student daily schedule effective August 2014 as follows:

<u>Building</u>	<u>Start</u>	<u>End</u>
North Campus	8:05 a.m.	2:28 p.m.
South Campus	7:55 a.m.	2:18 p.m.

(14-063) E. Bischoff moved and H. Pape seconded to approve schedule changes. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

13. ADOPTION OF REVISED BOARD POLICIES

- 13.1 Board Policy EDE: Computer/Online Services [Exhibit H](#)
- 13.2 Board Policy EDE-R: Staff Acceptable Use Agreement [Exhibit I](#)
- 13.3 Board Policy EDE-R: Student Acceptable Use Agreement [Exhibit J](#)
- 13.4 Board Policy GBK: Tobacco-Free Campus [Exhibit K](#)
- 13.5 Board Policy JFCG: Tobacco Use By Students [Exhibit L](#)
- 13.6 Board Policy KGC: No Tobacco Use On District Property [Exhibit M](#)

(14-064) T. Kaelber moved and H. Pape seconded to approve board policies. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

14. REDUCTION IN FORCE

Approve the suspension of the contract for Roger Postell, Maintenance Supervisor, as a reduction in force due to financial reasons effective August 31, 2014.

(14-065) J. Hildreth moved and H. Pape seconded to approve RIF. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE



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15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and/or ORC Section 121.22 (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

(14-066) E. Bischoff moved and H. Pape seconded to enter into executive session at 7:10 p.m.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELEBER	E. BISCHOFF	J. HILDRETH	H. PAPE

The board reentered open session at 7:30 p.m.

16. Approve the Last Chance Agreement between the board of Education, Craig Lobdell, and the DACC Education Association effective immediately.

(14-067) E. Bischoff moved and H. Pape seconded to approve the agreement. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELEBER	E. BISCHOFF	J. HILDRETH	H. PAPE

17. ADJOURNMENT: 7:31 PM

(14-068) T. Kaelber moved and J. Hildreth seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:31 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELEBER	E. BISCHOFF	J. HILDRETH	H. PAPE

TREASURER

BOARD PRESIDENT