



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - FEBRUARY 19, 2014 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:32 P.M.

<u>X</u>	<u>X</u>	<u> </u>	<u>X</u>	<u>X</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE
2. PLEDGE OF ALLEGIANCE
3. ACCEPT AGENDA FOR THE FEBRUARY 19, 2014 REGULAR MEETING AS PRESENTED (14-014) T. Kaelber moved and J. Hildreth seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE
4. INTRODUCTION OF GUESTS
5. PUBLIC PARTICIPATION
6. BOARD PRESIDENT'S REPORT
7. BOARD MEMBERS' REPORTS
8. TREASURER'S REPORT
9. SUPERINTENDENT'S REPORT
 - 9.1 District Bullying Report - February 1, 2014 [Exhibit A](#)
 - 9.2 Legislative Issues
10. CONSENT AGENDA ITEMS
 - 10.1 Approve Minutes of the January 8, 2013 Organizational Meeting. [Exhibit B](#)
 - 10.2 Approve Minutes of the January 8, 2013 Work Session. [Exhibit C](#)
 - 10.3 Approve Minutes of the January 16, 2013 Regular Meeting. [Exhibit D](#)
 - 10.4 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for January 2014, with expenditures totaling \$1,335,263.65 [Exhibit E](#)
 - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
 - C. Approve revised 403(b) plan for the Delaware Area Career Center. [Exhibit F](#)
 - D. Accept the tax year 2013 rates and estimated revenue. [Exhibit G](#)
 - E. Approve Alternative Tax Budget for FY2015. [Exhibit H](#)
 - F. Approve the following changes in the Appropriations for the 2014 Fiscal Year in the amount of \$35,555.46:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
022-0000	District Agency	\$ 5,500.00
200-0000	Student Managed Activity	\$ 1,677.86
501-0000	Adult Basic Education	\$16,064.00
524-0000	Voc Ed – Carl D Perkins	\$12,313.60
 - G. Appoint Christopher Bell, Treasurer, as the Delaware Area Career Center representative to the Tax Incentive Review Councils to remain in effect through the date of the 2015 Organizational Meeting.

- 10.5 New Business at the Recommendation of the Superintendent:
- A. New Hires
 - 1. Approve Darlene Haas for hire as a Motorcycle Ohio Instructor, effective 2/4/2014 through 6/30/2014 at a rate of \$26.00 per hour on an as-needed basis, pending receipt of all required paperwork.
 - B. Personnel
 - 1. Approve an unpaid leave of absence for Laura Cimini, effective 2/14/2014 through 6/30/2014.
 - C. Contracted Services
 - 1. Approve Memorandum of Understanding between Delaware City Schools Family Resource Center and DACC Adult Basic Literacy Education (ABLE) Program for ESOL instruction from 2/21/2014 through 6/30/2015. [Exhibit I](#)
 - D. Other
 - 1. Approve out-of-state travel for Kristina Lucas to attend the District Administration Leadership Institute, Superintendent's Spring Summit in La Jolla, CA, February 26-March 2, 2014, at a cost not to exceed \$1,200.00 including pre-paid airfare.
 - 2. Approve out-of-state travel for up to 6 DACC certified staff members and up to 20 DACC students to attend the BPA (Business Professionals of America) National Competition in Indianapolis, IN, April 30-May 4, 2014, at a cost not to exceed \$1,400 per staff and \$1,400 per student attending.
 - 3. Approve out-of-state travel for Roxanne Ames, Jim Beck, Brad DeMent, Josh Gallagan, Chad Hackley, Dan Huffman, Jim Poole, Gene Scott and 26 DACC students to attend SkillsUSA Regional Competition in Lucasville, OH, February 28-March 1, 2014, at a cost not to exceed \$1,200.00 for all staff and \$3,200.00 for all students.
 - 4. Approve out-of-state travel for up to 7 DACC certified staff and up to 26 DACC students to attend the SkillsUSA National Leadership Conference in Kansas City, MO, June 22-27, 2014, at a cost not to exceed \$1,200.00 per staff and \$1,200.00 per student attending.
 - 5. Approve out-of-state travel for Pam Peelle and Lori Savage to attend the PowerSchool Midwest Conference in Michigan City, IN, March 24-27, 2014, at a cost not to exceed \$1,400.00
 - 6. Accept donation of perm and color products from Bonnie Sutton to the Cosmetology Program. Owner determined value to be \$50.00
 - 7. Approve out-of-state travel expenses including pre-paid airfare and registration fees for Board Member Tom Kaelber to attend the National School Boards Association (NSBA) Annual Conference in New Orleans, LA, April 4-8, 2014, at a cost to the Board not to exceed \$3,000.00
 - 8. Approve Paul Grimes as CTSO advisor for the FFA Buckeye Valley Program for the 2013/14 SY at a yearly rate of \$750.00, replacing Jamie Gregory.

(14-015) H. Pape moved and T. Kaelber seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

- 11. EMPLOYEE RESIGNATION
 Accept the letter of resignation for Diane Reynolds as Administrative Assistant, for the purpose of retirement, effective June 30, 2014.
- 12. EMPLOYEE RESIGNATION
 Accept the letter of resignation for Sandra Elzey as Administrative Assistant, for the purpose of retirement, effective June 30, 2014.



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13. EMPLOYEE RESIGNATION
Accept the letter of resignation for Debra Merz as Educational Aide, for the purpose of retirement, effective June 30, 2014.

14. EMPLOYEE RESIGNATION
Accept the letter of resignation for Richard Connors as Maintenance Worker, for the purpose of retirement, effective June 30, 2014.

15. EMPLOYEE RESIGNATION
Accept the letter of resignation for Jamie Gregory as Agriculture Instructor and FFA Advisor effective February 28, 2014.

(14-016) T. Kaelber moved and H. Pape seconded to approve employee resignations Item 11 through 15 as one action item. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. Kaelber	E. BISCHOFF	J. HILDRETH	H. PAPE

16. ADOPTION OF REVISED JOB DESCRIPTION
Approve revisions to Maintenance Worker File 453. [Exhibit J](#)

(14-017) J. Hildreth moved and H. Pape seconded to approve revised job description. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. Kaelber	E. BISCHOFF	J. HILDRETH	H. PAPE

17. MOTION TO GO INTO EXECUTIVE SESSION
I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(14-018) T. Kaelber moved J. Hildreth seconded to enter into executive session at 7:25 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. Kaelber	E. BISCHOFF	J. HILDRETH	H. PAPE

The board reentered open session at 9:00 p.m.

18. ADJOURNMENT: 9:00 P.M.
(14-019) T. Kaelber moved and H. Pape seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 9:00 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. Kaelber	E. BISCHOFF	J. HILDRETH	H. PAPE

TREASURER

BOARD PRESIDENT