



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - **NOVEMBER 21, 2013** (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

<u>X</u>	<u>X</u>	_____	<u>X</u>	<u>X</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL
2. PLEDGE OF ALLEGIANCE
3. ACCEPT AGENDA FOR THE NOVEMBER 21, 2013 REGULAR MEETING AS PRESENTED (13-078) J. Wagner-Feasel moved and P. Lillie seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL
4. INTRODUCTION OF GUESTS
5. PUBLIC PARTICIPATION
6. BOARD PRESIDENT'S REPORT
7. BOARD MEMBERS' REPORTS
8. TREASURER'S REPORT
9. SUPERINTENDENT'S REPORT
 9.1 Request for School Safety Zone signs. [Exhibit A](#)
10. CONSENT AGENDA ITEMS
 10.1 Approve Minutes of the October 9, 2013 Work Session. [Exhibit B](#)
 10.2 Approve Minutes of the October 17, 2013 Regular Meeting. [Exhibit C](#)
 10.3 Business and Reports at the Recommendation of the Treasurer:
 A. Approve Fiscal Reports for October 2013, with expenditures totaling \$1,684,441.21 [Exhibit D](#)
 B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
 C. Approve the Transfer of \$90,000.00 from the General Fund to the following:

<u>FUND NUMBER</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011-9019	ECE Rotary	\$ 15,000.00
011-9015	Construction Tech Rotary	\$ 75,000.00
		TOTAL: \$ 90,000.00

 D. Approve the following changes in the Original Appropriations for the 2014 Fiscal Year in the amount of (\$119,455.69):

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
001-0000	General	(\$287,403.94)
003-0000	Permanent Improvement	\$ 50,000.00
006-0000	Food Service	\$ 27,250.00
011-0000	Rotary – Special Services	\$ 25,890.00
023-0000	Self-Insurance Fund	(\$ 231.87)
200-0000	Student Managed Activity	\$ 20,757.00
599-0000	Misc. Federal Grants	\$ 44,283.12

10.3 *Business and Reports at the Recommendation of the Treasurer, continued*

- E. Approve purchase agreement and quit-claim for the sale of Construction Technology modular house to Terry Whiteside. [Exhibit G](#)
- F. Approve Material Supply and Service Agreement with Terry Whiteside. [Exhibit H](#)

10.4 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve 1 year, 188 day contract (752 hours) for Jerry Green as a part time Cook at Class 1 Step 10, effective 10/22/2013, pending the receipt of all required paperwork.
 - 2. Approve Brian Thompson for hire as Adult Education Law Enforcement Instructor on an as-needed basis at a rate of \$25.00 per hour, effective 11/1/2013, pending receipt of all required certification and paperwork.
 - 3. Approve Cheryl Hagerty for hire as ABLE Instructor on an as-needed basis at a rate of \$22.00 per hour, effective 1/6/2014, pending receipt of all required certification and paperwork.
 - 4. Approve Cassaundra King for hire as Substitute Custodian and Substitute Cafeteria Cook effective 11/25/2013 for the 2013/14 SY, on an as-needed basis, pending receipt of all required paperwork.
- B. Personnel
 - 1. Approve Craig Lobdell for reclassification to Class V Step 20, based on evidence of completed coursework, effective 10/29/2013.
 - 2. Approve Jocelyn Gideon for reclassification to Class IV Step 0, based on evidence of receipt of Master's Degree, effective 10/29/2013.
 - 3. Approve Stephanie Rogers as CTSO advisor for the HOSA (Health Occupations Students of America) program for the 2013/14 school year at a yearly rate of \$375.00.
 - 4. Approve a \$500.00 stipend for Kristi Chumney to develop the Next Generation Assessment preparation system to be completed by June 2014.
 - 5. Approve extended day supplemental contract for Kristi Chumney, effective 10/21/13 through the end of the 2013/14 SY, per Negotiated Agreement Chapter 1414.1.
- C. Contracted Services
 - 1. Approve the Memorandum of Understanding between DACC/ABLE and Delaware City Vineyard church to provide onsite ABLE/GED classes from 8/31/2013 to 6/30/2014. [Exhibit E](#)
- D. Purchases
 - 1. Approve the purchase of retail electric service from Direct Energy, LLC, per the Master Supply Agreement from MEC dated 11/5/2013 at a cost of \$.05499 per kilowatt-hour for the meter reads from June 2014 through May 2017 according to the terms of the contract approved by the Board of Education 10/17/2013. [Exhibit F](#)
- E. Other
 - 1. Accept donation of 2006 Honda Accord engine from LKQ Corporation to the Automotive Technology lab. Owner determined value to be \$775.00
 - 2. Accept donation of items listed below from Chris Curry to the Power Sports & Diesel Technology lab. Owner determined value to be \$500.00
 - 2 lawn tractors 2 mower decks 1 snow blade

(13-079) E. Bischoff moved and P. Lillie seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL



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11. JANUARY 2014 MEETING DATES

Approve the dates and times for the January 2014 Board meetings:
January 8, 2014 Organizational Meeting and Work Session at 6:30 p.m.
January 16, 2014 Regular Meeting at 6:30 p.m.

(13-080) P. Lillie moved and J. Wagner-Feasel seconded to approve date/time of January 2014 meetings. Motion carried.

yes yes _____ yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

12. ADJOURNMENT: 7:14 P.M.

(13-081) P. Lillie moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:14 p.m. Motion carried.

yes yes _____ yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

TREASURER

BOARD PRESIDENT