



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - MARCH 20, 2013 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:33 P.M.

X X _____ X X
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR MARCH 20, 2013 REGULAR MEETING AS PRESENTED (13-018) J. Wagner-Feasel moved and E. Bischoff seconded to approve the agenda.
Motion carried.

yes yes _____ yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

T. Backus arrived at 6:35 p.m.

4. INTRODUCTION OF GUESTS AND OTHER COMMENTS

5. BOARD PRESIDENT'S REPORT

6. BOARD MEMBERS' REPORTS

7. TREASURER'S REPORT

8. SUPERINTENDENT'S REPORT

9. CONSENT AGENDA ITEMS

9.1 Approve Minutes of the February 21, 2013 Meeting. [Exhibit A](#)

9.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for February 2013, with expenditures totaling \$1,202,630.13 [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Approve contract with Time Warner to provide 100mbps fiber connection between campuses from June 1, 2013 to June 30, 2018 at a cost of \$700 a month. [Exhibit C](#)
- D. Approve the following changes in the Appropriations for the 2013 Fiscal Year in the amount of \$7,999.95:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
200	Student Managed Activity	\$8,000.00
590	Improving Teacher Quality	(\$0.05)

9.3 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve the following for hire as Adult Education Motorcycle Ohio Instructors, on an as-needed basis, pending the receipt of all required paperwork.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>RATE PER HOUR</u>
Jose Martinez	2/26/2013	\$20.00
George Hellinger	2/26/2013	\$20.00

9.3 New Business at the Recommendation of the Superintendent - continued

B. Personnel

1. Grant two-year renewal contracts to the following administrative staff members as indicated:

EMPLOYEE	TITLE
<u>ADMIN B</u>	
Tammy McWherter	Cafeteria Manager
Alicia Mowry	Public Relations Coordinator
Roger Postell	Maintenance Supervisor - North
Laureen Strunk	Administrative Assistant to Treasurer

2. Approve Paul Grimes for reclassification to Class 5 Step 14, based on evidence of completed coursework, effective 3/19/2013.

C. Contracted Services

1. Approve the contract with Sheedy Paving, Inc. to crack fill, seal coat and stripe South Campus parking lots in the amount of \$15,295.00 [Exhibit D](#)
2. Approve the contract with Wilson Lawn and Field Services for groundskeeper services for North and South Campuses, and fire training grounds on an as-needed basis in the amount of \$15,120.00 [Exhibit E](#)
3. Approve the contract with Dynamix Energy Services (DES) for an energy audit in accordance with OSFC, HB 264 program requirements. Cost of the audit not to exceed \$24,895.00 [Exhibit F](#)
4. Approve the contract with Direct Mechanical for preventive maintenance service on the mechanical heating and cooling equipment at North/South Campuses for two years in the amount of \$27,120.00 [Exhibit G](#)
5. Approve the contract between Liebert Precision Cooling and DACC/ABLE Program in the amount of \$2,310.00 [Exhibit H](#)
6. Approve the contract with Ford and Associates Architects for design/construction documents and installation administration for the Student Entrance and Restroom Project South Campus in the amount of \$22,480.00 [Exhibit I](#)

D. Other

1. Approve out-of-state travel for Brian Hale to attend the National Financial Educator Training: Deep Dive in Owings Mills, Maryland, July 29 to August 2, 2013, at a cost to the Board not to exceed \$550.00.
2. Approve out-of-state travel for Nicki Wright to Gettysburg, PA and Washington, DC with 8th grade Dempsey Middle School students, May 13-17, 2013, at no cost to the Board.
3. Approve out-of-state travel for Roxanne Ames, Brad DeMent, Brian Hale, Kelly Kohl, Mary Titus, and Nada Weiss to attend the 27th Annual HSTW (High Schools That Work) Staff Development Conference in Charlotte, NC, July 14-20, 2013, at a cost to the Board not to exceed \$5,800.00
4. Approve up to 16 students and 3 teachers to attend the Business Professionals of America (BPA) National Leadership Conference in Orlando, FL from May 8-12, 2013, at a cost not to exceed \$1,894.50 per person.
5. Approve up to 28 students and 7 teachers to attend the SkillsUSA National Leadership Conference in Kansas City, MO from June 23-29, 2013, at a cost not to exceed \$1,057.00 per person.
6. Approve expenditure up to \$20,000.00 to hire two on-duty sheriff deputies for North and South Campus during high school hours for the remainder of the school year.

(13-019) P. Lillie moved and J. Wagner-Feasel seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. Kaelber	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

10. Authorize Bioscience Instructor Stephanie Rogers to provide instruction and demonstration of humane and proper euthanasia of laboratory animals as part of the Bioscience curriculum under the following parameters:

- Humane and proper euthanasia shall be performed in accordance with Association for Assessment & Accreditation of Laboratory Animal Care International (AAALAC), American Association for Laboratory Animal Science (AALAS), Good Laboratory Practices (GLP), and International Animal Care and Use Committee (IACUC) requirements and procedures approved by a licensed doctor of veterinary medicine.
- Humane and proper euthanasia will be performed for planned euthanasia and in instances of non-health of the animal.
- Students may observe demonstrations after providing evidence of appropriate consent.
- Only persons conducting observations required for instructor evaluation or program review will be permitted.
- Students who have not provided evidence of appropriate consent, or who do not want to observe the demonstration will not be penalized for not observing the demonstration.
- Students will not actively participate in the euthanasia of laboratory animals.
- No student videotaping will be permitted in the Bioscience classroom.
- Laboratory animals humanely and properly euthanized in the Bioscience Program shall not be used in any other DACC program or class.

(13-020) E. Bischoff moved and J. Wagner-Feasel seconded to authorize Bioscience Instructor Stephanie Rogers to provide instruction and demonstration as stated above. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

11. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-021) J. Wagner-Feasel moved and T. Backus seconded to enter into executive session at 7:40 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

The board reentered open session at 7:52 p.m.

12. ADJOURNMENT: 7:53 P.M.

(13-022) P. Lillie moved and T. Backus seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:53 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL