

MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - NOVEMBER 15, 2012 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X X _____ X X
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

2. PLEDGE OF ALLEGIANCE
 3. INTRODUCTION OF GUESTS AND OTHER COMMENTS
 4. BOARD PRESIDENT'S REPORT
 5. BOARD MEMBERS' REPORTS

The December board meeting will begin at 7:00 p.m. following the 5:45 p.m. dinner.

6. TREASURER'S REPORT
 7. SUPERINTENDENT'S REPORT
 8. ACCEPT AGENDA FOR NOVEMBER 15, 2012 REGULAR MEETING AS PRESENTED TO THE BOARD

(12-079) E. Bischoff moved and P. Lillie seconded to approve the agenda. Motion carried.

yes yes _____ yes yes
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

9. OLD BUSINESS
 9.1 Amend Board Resolution #12-067 (9/20/12 - 10.3.A.1) to reflect the following changes: Grant contracts to Dannie A. Carver and Keith T. Kaczmarek to serve as Adult Education instructors effective 8/20/12. [Exhibit F](#)
 9.2 Amend Board Resolution #12-038 (5/17/12 - 10.4.A.2) to reflect the following changes: Grant contract to Greg Prantl to serve as an Adult Education instructor, effective 7/01/2012 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork. [Exhibit G](#)

(12-080) T. Kaelber moved and P. Lillie seconded to approve old business items. Motion carried.

yes yes _____ yes yes
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

10. CONSENT AGENDA ITEMS
 10.1 Approve Minutes of the October 18, 2012 Meeting. [Exhibit A](#)
 10.2 Business and Reports at the Recommendation of the Treasurer:
 A. Approve Fiscal Reports for October 2012, with expenditures totaling \$1,414,696.00 [Exhibit B](#)
 B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
 C. Create fund 200-9208 "National Competition Fund" for the purpose of off-setting the costs of students attending national competitions related to student activity clubs.

10.2 Business and Reports at the Recommendation of the Treasurer - continued

- D. Approve the proceeds from the annual crop sale to be distributed in the following manner: the first \$3,700 will be distributed to fund 200-9201 "FFA Fund". The remaining funds will be distributed to fund 200-9208 "National Competition Fund" effective July 1, 2012.
- E. Approve the following changes in the Appropriations for the 2013 Fiscal Year in the amount of \$10,920.50:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
018-0000	Public School Support	\$1,500.00
200-0000	Student Managed Activity	\$9,420.50

10.3 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve Brian Smith for hire as Adult Education Law Enforcement Instructor, effective November 15, 2012 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork.
 - 2. Approve Michelle L. Benjamin for hire as a Substitute Cafeteria Worker on an as-needed basis, effective 11/1/2012, pending receipt of all required paperwork.
- B. Personnel
 - 1. Accept the letter of resignation from Kathryn Olney as Adult Education Dental Assisting Instructor, effective October 26, 2012.
 - 2. Accept the letter of resignation from Marissa Kain as Adult Education Customized Office Skills Training (COST) Instructor, effective November 5, 2012.
 - 3. Approve Mark McKinney to serve as National Occupational Competency Testing Institute (NOCTI) proctor for Showa at a rate of \$25.00 per hour, effective 11/14/2012.
 - 4. Any Adult Education Fire Instructor who holds the Lead Instructor credentials and is acting as an Assistant to the Lead will be paid \$20.00 per hour.
- C. Other
 - 1. Approve the 2012/13 Advisory Committee members. [Exhibit C](#)
 - 2. Approve Adult Education Training Proposal form. [Exhibit D](#)
 - 3. Approve the new Fire Service Training Program course of study. [Exhibit E](#)
 - 4. Approve Jennifer Dennewitz to serve as a Thirty-One fundraiser vendor for FY13. No vendor benefit will be gained and all vendor profits will be donated to the respective student organization.
 - 5. Approve the dates and times for the January 2013 Board Meetings:
 January 9, 2013 Organizational Meeting and Work Session
 January 17, 2013 Regular Meeting

(12-081) E. Bischoff moved and P. Lillie seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE



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11. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(12-082) P. Lillie moved and T. Kaelber seconded to enter into executive session at 7:45 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE

The board reentered open session at 8:07 p.m.

12. ADJOURNMENT: 8:07 p.m.

(12-083) P. Lillie moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:07 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE

TREASURER

BOARD PRESIDENT