



Board of Education Meeting Summary: September 2007

The Delaware Area Career Center Board of Education conducted a Regular Meeting on Thursday, September 20, 2007 in the South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:30 P.M. with the following members present: Kermit Payne, Tom Sheppard, Ed Bischoff, Bruce Denton, Jim Hildreth, M. Brad Reynolds, Patricia Foor and Christopher Bell. Deborah Rafeld arrived for the meeting at 6:35 P.M.
- Agenda for September 20, 2007 regular meeting was accepted as presented to the Board.
- Superintendent, Treasurer and Board Members presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. August 16, 2007 Regular Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for August 2007 as presented to the Board.
 - B. Approve disposal of inventoried assets as presented. (*Treasurer provided a copy of disposal requests at the meeting.*)
 - C. Approve five-year lease with MT Business Technologies for 10 copiers as presented, effective 9/11/2007.
 - D. Authorize ECE Child Care as an authorized vendor for payroll deductions in accordance with Board Policy DLB, effective 10/10/2007.
 - E. Approve FY 2008 Change Fund request as presented to the Board.
 - F. Approve the following Original Appropriations for the 2008 Fiscal Year, effective 7/01/2007:
(The Treasurer presented the changes at the Board Meeting.)
 - 9.3 Old Business: *no action*
 - 9.4 New Business at the Recommendation of the Superintendent:
 - A. New Hires
 - 1. Approve the following Culinary Arts/ Professional Food Services students for hire as banquet/catering help on an as-needed basis, effective 8/22/2007:
Bianca Allen, Paul Amaya, Mary Berman, Andrea Collins, Megan Gates, Brandy Graham, Jordan Gray, Brittany Keese, Shannon Kurtz, Alison Lyons, Christopher Marlowe, Kim Miller, Kali O'Hara, Troy Peters, Amy Ross, Zachery Roy, Keith Sullivan, and Kyra Warren.
 - 2. Approve the following Early Childhood Education students for hire as infant/toddler apprentices on an as needed basis, effective 8/22/2007:
Lauren Baptiste, Ashley Graham, Shannon McIntosh, and Alexandra Taranto.
 - 3. Approve Deborah Hudson for hire as Cosmetology Instructor, effective 8/27/2007.
 - 4. Approve Sherry Jones for hire as Teacher Aide, effective 9/11/2007.

5. Approve the following for hire as Adult Education instructors on an as-needed basis, effective 7/01/2007:
William Anderson, Edwin Beacom, Benson Beasley, Gary Hamilton, Dan Huffman, Sandra Jagusch, Daniel Lobdell, Mark Massen, Thomas Nelson, Daniel O'Brien, David Rosenberger, Peg Watkins, and Christa Wilson.
 6. Approve Toska Pearson for hire as substitute interpreter, upon receipt of required materials, effective 9/17/2007.
 7. Approve Kathie Elrod for hire as ABLE/ESOL Instructor on an as-needed basis, effective 8/20/2007.
- B. Personnel
1. Accept resignation of Jill Kurpyl as Cosmetology instructor, effective 8/27/2007.
 2. Approve Craig Lobdell for a supplemental extended day contract per Negotiated Agreement Chapter 1405.1, based on 180 student days.
 3. Approve the following staff members for Saturday School Monitors, effective for the 2007-2008 school year:
Roxanne Ames, Rita Armstrong, James Beck, Kristi Chumney, Sheree Ellis, Betty Kimball, Kelly Kohl, Scott Laslo, Suzanne MacLean, Emily McKinney, David Morrison, Randy Moore, Jeff Newman, Mary Paulins, D. James Poole, Lucinda Shurelds, Kamaljit Vilkh, Mark Warner, Nadine Weiss, and H. Thomas Wilson.
 4. Grant extended service hours to the following employees, effective 7/01/2007 through 6/30/2008:
Roxanne Ames, Rita Armstrong, Gregory Carpenter, Todd German, Laura Henderson, Deborah Hudson, Kelly Kohl, Craig Lobdell, Lucinda Shurelds, and Wayne Strunk.
 5. Approve supplemental contracts for the following staff members for FY-08 per Negotiated Agreement Chapter 1510.6:
BPA: *Joshua Gallagan, Betty Kimball, Suzanne MacLean, and Randy Moore*
FCCLA: *Megan Grimm, Eileen Tamasovich, and Nicole Vance*
FEA: *Mary Lykens*
FFA: *Jeff Lucas*
LPDC: *Rita Armstrong, Carol Fuller, Tamara Hall, and Lori Orahood*
NTHS: *Larry Shutler, and Kathleen Tornes*
Skills/USA: *Kelly Kohl, Scott Laslo, Jeffrey Newman, D. James Poole, Kamaljit Vilkh, and Mark Warner*
 6. Approve Amanda Douglass for a contract as Substitute Instructor, effective 9/10/2007.
 7. Approve reclassification of Joan Kropp, based on evidence of additional course work.
- C. Grants – *no action*
- D. Contracted Services
1. Accept lease agreement between Columbus State Community College (CSCC) and Delaware Area Career Center regarding usage of North Campus classrooms by CSCC, under the terms outlined in the agreement.
 2. Adopt Memorandum of Understanding between the Delaware/Union Educational Service Center and Delaware Area Career Center regarding the employment of interpreters for hearing-impaired students, under the terms outlined in the memorandum.
 3. Approve contract for Jill Hartley to serve as Senior Project Consultant.
- E. Purchases – *no action*
- F. Memberships/Subscriptions – *no action*

G. Other

1. Approve the following for out-of-state travel to attend the National School Boards Association (NSBA) Annual Conference in Orlando, Florida, March 29 – April 1, 2008: Christopher Bell, Patricia A. Foor, Deborah Rafeld, and Thomas Sheppard.
2. Accept donations from Cindy Nowland and Deborah Zuhars.
3. Approve the following Adult Education Flexible Entry classes: *Electrical Program, Fire 240 Program, and Welding Program*.
4. Approve Tammy Hall for out-of-state travel to attend the Southern Regional Education Association's "Quality Teaching: Increasing Success and Decreasing Failure" conference at Hilton Head, South Carolina, February 2-5, 2008.
5. Approve Nancy Luce and Tammy Hall for out-of-state travel to attend the 16th Annual Model School Conference in Orlando, Florida, June 21-25, 2008.
6. Approve raise in per day cost for the Equine Sciences contract, effective for the 2007-2008 school year.
7. Approve the Adult Education Instructor Evaluation Form as presented to the Board.
8. Approve GED Testing Fee as presented to the Board.
9. Approve M. Gayle Parlin and Gene Scott for out-of-state travel to attend the Association for Career-Technical Education (ACTE) Annual Conference in Las Vegas, Nevada, December 12-15, 2007.
10. Approve Jennifer Gram and Jeff Lucas for out-of-state travel to attend the 80th National FFA Convention in Indianapolis, Indiana, October 25-27, 2007.

- Board conducted a first reading the following: revisions for Board Policy Files **Superintendent Job Description** (*File CBA*) and **Public's Right to Know** (*File KBA*), and new Board Policy File **School-Owned Vehicles** (*File EEBA*).
- Board adopted the following District Job Description Files after a second reading: revisions for Board Policy File **Student Expulsion** (*File JGE*) and new job description files **Dean of Students** (*File #107*) and **Teacher Aide** (*File #474*).
- Board entered into Executive Session at 8:43 P.M. and returned at 9:19 P.M.
- The meeting was adjourned at 9:19 P.M.

The next scheduled meeting will be held on October 18, 2007 at 6:30 P.M. in the Career Center North Campus Board Room (Regular Meeting).