

1. CALL TO ORDER: 6:30 P.M.

X

X
X
X
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MAY 16, 2018 REGULAR MEETING AS PRESENTED (18-049) T. Kaelber moved and J. Hildreth seconded to approve agenda as presented. Motion carried.

yes

yes
yes
yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Construction Update Elford
- SXSX Conference Tammy Hall

10. OLD BUSINESS

10.1 Amend Board Resolution #17-051 (5/25/2017 - 12.2.F) to reflect the following changes: *Grant renewal contracts to the following classified staff members, effective 7/01/2017, pending completion and receipt of all required documentation and licensure:*

TWO-YEAR, effective 7/1/17 – 6/30/19

Cheryl Mellen Admin Assistant - EMIS

(18-050) E. Bischoff moved and J. Hildreth seconded to approve old business. Motion carried.

yes

yes
yes
yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

11. TREASURER ITEMS

11.1 Approve Minutes of the April 19, 2018 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for May 2018, with expenditures totaling \$21,025,463.28

[Exhibit B](#)

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)

C. Approve the 5-year forecast as presented. [Exhibit C](#)

D. Approve the following changes in the Original Appropriations for the 2018 Fiscal Year in the amount of \$1,200.00:

| <u>FUND</u> | <u>FUND DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------|--------------------------|---------------|
| 200-0000 | Student Managed Activity | \$1,200.00 |

(18-051) T. Kaelber moved and E. Bischoff seconded to approve Treasurer items. Motion carried.

yes

yes
yes
yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING – MAY 16, 2018 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve 1 year, 260 day contract for Tiffany McComas as Administrative Assistant to the Public Relations Supervisor at Class Office Support/II Step 10 with an additional \$1.00 per hour per Negotiated Agreement Section 1509.1 (Bachelor's Degree), effective 7/1/2018, pending receipt of all required paperwork.
- B. Approve Tiffany McComas for up to 37.5 hours for training, effective 6/4/2018 through 6/30/2018, at a rate of \$21.60 per hour.
- C. Approve Michael Talbert for hire as Adult Education Instructor for Ohio Basic Peace Office Training Academy at a rate of \$25.00 per hour, on an as needed basis, effective 4/30/18 through 6/30/18, pending completion and receipt of all required documentation.
- D. Approve Jane Click as substitute clerical staff on an as-needed basis, effective 7/1/2018 through 6/30/2019, pending receipt of all required paperwork.

(18-052) J. Hildreth moved and T. Kaelber seconded to approve new hires. Motion carried.

| | | | | |
|------------------|------------|-------------|-------------|------------|
| <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

12.2 Personnel

- A. Approve supplemental compensation for Chad Williams to assume the responsibilities as North Building Director effective 7/1/2018 through 6/30/2019. Compensation will be based on the difference between Step 14 "Building Director Level" and Step 14 "Supervisor Level" on the FY19 Admin A Salary Schedule to be paid over 24 equal installments.
- B. Approve supplemental compensation for Kristina Lucas to assume the responsibilities as South Building Director effective 7/1/2018 through 6/30/2019. Compensation will be based on the difference between Step 15 "Building Director Level" and Step 15 "Supervisor Level" on the FY19 Admin A Salary Schedule to be paid over 24 equal installments.
- C. Approve Timothy Stainer as Public Safety Coordinator, effective 4/30/2018 through 6/30/2018, at a salary of \$4,680 (20 hours per week at \$26 per hour).
- D. Approve Matt Scarbury as Fire Coordinator, effective 5/17/2018 through 6/30/2018, for 13 hours per week at a rate of \$26.00 per hour.
- E. Approve June payment amount to following lab teachers for program enrollment retention, as per Negotiated Agreement 1414.1.4.1.3:

| <u>Teacher</u> | <u>Payment</u> | <u>Teacher</u> | <u>Payment</u> | <u>Teacher</u> | <u>Payment</u> |
|---------------------|----------------|------------------|----------------|------------------|----------------|
| Roxanne Ames | \$6,912.15 | Carol Fuller | \$5,924.70 | Adam Paisie | \$6,912.15 |
| Kimberly Castrodale | \$6,912.15 | Joshua Gallagan | \$7,899.60 | Wilmer Rowland | \$6,912.15 |
| Emily Cunningham | \$7,899.60 | Paul Grimes | \$4,937.25 | Robert Swonger | \$6,912.15 |
| Jeff Davidson | \$6,912.15 | Jennifer Kessler | \$4,937.25 | Thomas Underwood | \$4,937.25 |
| Bradley DeMent | \$5,924.70 | Jay Louks | \$5,924.70 | Kamaljit Vilkh | \$4,937.25 |
| | | Jeffrey Lucas | \$4,937.25 | Mark Warner | \$5,924.70 |

- F. Approve an additional 25.5 hours of extended time for finalizing records and care plans to Cynda Brause for the 2017/18 school year.
- G. Approve one extended day each for Jocelyn Gideon, Martin Huedepohl, Ann Kanning and Nichole Wright for school year 2017/2018 to align with Delaware City Schools 186 day teacher contract.
- H. Approve three extended days each for Alex Zimmer and Tina Francis for school year 2017/2018 to align with Buckeye Valley LS 188 day teacher contract.
- I. Approve substitute hourly rates, effective 7/1/2018, for the following job classifications:

| | |
|----------------|---------|
| Cooks | \$12.50 |
| Custodians | \$15.00 |
| Office Support | \$13.50 |
- J. Approve substitute hourly rate, effective 5/1/2018, for the following job classifications:

| | |
|--------------------|---------|
| Technology Support | \$17.00 |
|--------------------|---------|

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

- K. Grant renewal contracts to the following administrative staff members effective 7/1/2018, pending completing and receipt of all required documentation and licensure:

ONE-YEAR, effective 7/1/2018 – 6/30/2019

EMPLOYEE **ADMIN A**
 Kyle Ellwood Supervisor-Dean of Students

TWO-YEAR, effective 7/1/2018 – 6/30/2020

EMPLOYEE **ADMIN A**
 Rory Gaydos Supervisor-Technology
 Tammy Hall Director of Secondary Operations
 Jack Higgins Director of Operations
 Thomas Marchetti Director of Adult Operations
 Chad Williams Supervisor-~~Academic Instructor~~ **Career Tech Programs**

Amended
6/21/18

TWO-YEAR, effective 7/1/2018 – 6/30/2020

EMPLOYEE **ADMIN B**
 Richard Mason Maintenance Supervisor
 Teri Meider Admin Assistant to Superintendent

- L. Grant renewal contracts to the following classified staff members, effective 7/1/2018, pending completion and receipt of all required documentation and licensure:

TWO-YEAR, effective 7/1/2018 – 6/30/2020

Courtney Boysel Cook
 Elijah Cochran Technology Support-Endpoint Engineer
 Dee Ice Admin Assistant - Adult Education

CONTINUING

Harold Bauder Aide-Educational
 Melanie Bok Admin Assistant - Academic Supervisor

- M. Grant renewal contracts to the following certified staff members, effective 7/1/2018, pending completion and receipt of all required documentation and licensure:

ONE-YEAR, effective 7/1/2018 – 6/30/2019

Jamie Bando VOSE Coordinator
 Cynda Brause Health Care Professional
 Allison Cox Guidance Counselor
 Jeff Davidson CTE - App Development Instructor
 Lindsay DeMent CTE - Pharmacy Technician Instructor
 Shannon Dutton Academics - Science Instructor
 Alyssa Fickert Intervention Specialist
 David Finnegan CTE - Auto Collision Tech Instructor
 Britany Friece Academics - English Instructor
 Grace Hammond Media Center Specialist
 Seth Hinklin Academics-Social Studies Instructor
 Jan Jones CTE - Career-Based Intervention Program
 Jennifer Kessler CTE - Equine Science Instructor
 Amy Klepcyk-Gorski Academics - English Instructor
 Gina Lantz CTE - Bioscience Instructor
 Adam Paisie CTE - Engineering Technology Instructor
 Heather Pitzer Academics - English Instructor
 Wilmer Rowland CTE - Digital Design Instructor
 Mary Siekman Enrollment Coordinator
 Taylor Sigworth Academics - Social Studies Instructor
 Nicholas Steffen CTE-Engineering Technology Instructor
 Sarah Stevenson Guidance Counselor
 Robert Swonger CTE - Auto Technology Instructor
 Thomas Underwood CTE - Career-Based Intervention Program

Loma (Tonja) Vedrinski CTE - Powerline Technician Instructor

TWO-YEAR, effective 7/1/2018 – 6/30/2020

| | |
|---------------------|-------------------------------------|
| Patricia Bace | Culinary Arts Instructor |
| Emily Cunningham | Zoo School (Columbus Zoo) |
| Melissa Johnson | Intervention Specialist |
| Ann Kanning | Business Management |
| Gary Kessler | Landscape/Turf Management |
| Ryan Mitchell | Academics - Mathematics Instructor |
| Lisa-Marie Reinhart | Career Readiness Coordinator |
| Maighdlin Shumaker | CTE - Project Search Coordinator |
| Jeffrey Stimmell | CTE - Agriculture Instructor (BWHS) |
| Kamaljit Vilku | Dental Assisting Instructor |
| Alex Zimmer | CTE - Agriculture Instructor (BVHS) |

- N. Grant one year probationary limited contract to the following certified staff members, effective 7/1/2018, pending completion and receipt of all required documentation and licensure:

| | |
|------------------|------------------------------------|
| Emily Hardy | Academics - Science Instructor |
| Danielle Huffman | Academics - Mathematics Instructor |

12.3 Contracted Services

- A. Approve the 3 year contract with Direct Mechanical for preventive maintenance service from 7/1/2018 through 6/30/2021. [Exhibit D](#)
- B. Approve the Personal Property Auction Sale Agreement with United Country Real Estate and Auction Services to conduct a public auction on May 26, 2018 at the South Campus. [Exhibit E](#)
- C. Approve the Adult Education Student in DACC High School Program agreement for Samuel Monastra to attend Construction Technology Level II from 8/20/2018 through the end of the 2018/19 SY. [Exhibit F](#)

12.4 Other

- A. Approve Satellite Program student instructional fees for the 2018/19 school year. [Exhibit G](#)
- B. Affirm the Superintendent's execution of Phase I furniture proposal packages with Loth, Continental Office, and Dupler as authorized in Board Resolution #18-009 (1/18/18 - 12.4.A).
- C. Approve the Adult Education catalog for the 2018/19 school year. [Exhibit H](#)
- D. Approve Fallon Research & Communications, Inc. proposal to conduct a community opinion survey with district service area residents in 2018, at a cost not to exceed \$15,500.00
- E. Approve overnight travel for Jeff Stimmell and Alex Zimmer, and up to 15 DACC BV and BW Agriculture Program students to attend the FFA Ohio Leadership Camp in Carrollton, OH, June 22-25, 2018 at a cost not to exceed \$150.00
- F. Approve overnight travel for Jeff Stimmell and Alex Zimmer, and up to 15 DACC BV and BW Agriculture Program students to attend the FFA Officer Retreat in Danville, OH, June 5-7, 2018 at a cost not to exceed \$250.00
- G. Approve overnight travel for Jeff Stimmell and up to 5 DACC BV and BW Agriculture Program students to attend the Ohio Envirothon in Cedarville, OH, June 10-12, 2018 at a cost not to exceed \$225.00
- H. Approve out-of-state travel for Jennifer Kessler, and 2 DACC Equine Program students to attend the HOSA International Leadership Conference in Dallas, TX, June 26-29, 2018 at a cost not to exceed \$1,500.00 per student and at a cost not to exceed \$2,000.00 per staff member.
- I. Accept donation of used engine from Mark Winkler to the Auto Tech lab. Owner determined value to be \$1,500.00
- J. Accept donation of engine stand from Pam Bishop to the Auto Tech lab. Owner determined value to be \$200.00

(18-053) E. Bischoff moved and J. Hildreth seconded to approve Superintendent items. Motion carried.

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| <u>yes</u> | _____ | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

13. Approve the Memorandum of Understanding (MOU), between The Delaware Area Career Center Board of Education (the “Board”), and the Delaware Area Career Education Association (the “Association”), as presented to the Board, for the purpose of paying Certified staff \$25/hour for time spent outside their normal workday to pack/unpack their instructional spaces for up to 16 hours per summer, for the Summer of 2018 and Summer of 2019, as requested and approved by their supervisor. [Exhibit I](#)

(18-054) T. Kaelber moved and J. Hildreth seconded to approve MOU. Motion carried.

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| <u>yes</u> | _____ | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

14. Approve a retention bonus of \$500.00 payable in the second pay of September 2018, for all Administrative staff (Admin A employees, Admin B employees, Superintendent, and Treasurer).

(18-055) J. Hildreth moved and E. Bischoff seconded to approve bonus. Motion carried.

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| <u>yes</u> | _____ | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

15. COLLECTIVE BARGAINING AGREEMENT EXTENSION [Exhibit J](#)

WHEREAS; the Delaware Area Career Center Board of Education (the “Board”) and the Delaware Area Career Center Education Association (the “Association”) are parties to a Collective Bargaining Agreement, and

WHEREAS; the initial contract was in effect from July 1, 2014 through June 30, 2017, and

WHEREAS; the Parties mutually agreed to extend all provisions of the Collective Bargaining Agreement through June 30, 2018 and

WHEREAS; the parties wish to enter into this Memorandum of Understanding for the following purpose:

The Board and the Association mutually agree to extend the Collective Bargaining Agreement between the parties currently in effect from July 1, 2017 – June 30, 2018. All provisions of the collective bargaining agreement including but not limited to the terms and language will remain unchanged and in full force and effect until such time as a successor agreement has been ratified by both parties. This Memorandum of Understanding shall be considered null and void upon such ratification and Board approval or December 31, 2018, whichever date occurs first.

All vertical step movement and column movement due to continued education hours shall be granted. The retention bonus, Chapter 1510.5, shall be paid at the rate of \$500, payable in the second pay of September.

This agreement shall be in effect from July 1, 2018 until such time as a successor agreement has been Board approved and ratified by the Association, or December 31, 2018, whichever date occurs first.

(18-056) T. Kaelber moved and J. Hildreth seconded to approve extension. Motion carried.

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| <u>yes</u> | _____ | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

16. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - MAY 16, 2018 (6:30 P.M.)
DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

(18-057) J. Wagner Feasel moved and T. Kaelber seconded to enter into executive session at 7:38 p.m. Motion carried.

yes _____ yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

The board reentered open session at 7:45 p.m.

17. RATIFY SUSPENSION

Ratify the Superintendent's one (1) day suspension for Mark Warner, effective 4/16/2018.

(18-058) E. Bischoff moved and T. Kaelber seconded to ratify suspension. Motion carried.

yes _____ yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

18. ADJOURNMENT: 7:45 P.M.

(18-059) J. Hildreth moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:45 p.m. Motion carried

yes _____ yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

TREASURER

BOARD PRESIDENT