



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING – MARCH 15, 2017 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X J. WAGNER FEASEL X T. BACKUS X E. BISCHOFF X J. HILDRETH X T. Kaelber

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MARCH 15, 2017 REGULAR MEETING AS PRESENTED (17-028) T. Kaelber moved and J. Hildreth seconded to remove item 12.3.E and approve the remaining agenda items. Motion carried.

yes J. WAGNER FEASEL yes T. BACKUS yes E. BISCHOFF yes J. HILDRETH yes T. Kaelber

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- COE Presentation Bill Bussey

10. OLD BUSINESS

10.1 Amend Board Resolution #17-006 (1/13/17 - 8.) to reflect the following changes:
ESTABLISH DATE, TIME, AND LOCATION OF REGULAR BOARD MEETINGS AS PER BOARD POLICY (Section BD)

Regular Meeting dates for 2017:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
March 16 March 15	6:30 P.M.	South Campus

(17-029) E. Bischoff moved and J. Hildreth seconded to approve old business. Motion carried.

yes J. WAGNER FEASEL yes T. BACKUS yes E. BISCHOFF yes J. HILDRETH yes T. Kaelber

11. TREASURER ITEMS

11.1 Approve Minutes of the February 16, 2017 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for February 2017, with expenditures totaling \$2,076,560.36. [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- ~~C. Accept the tax year CY2016 rates and FY2018 estimated revenue. [Exhibit C](#)~~
- ~~D. Approve Alternative Tax Budget for FY2018. [Exhibit D](#)~~
- E. Establish Fund 013-9237 for the DACC/Autism Speaks 5k.
- F. Approve the following changes in the Original Appropriations for the 2017 Fiscal Year in the amount of \$13,133.56:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011	Rotary – Special Services	\$1,200.00
013	Recreation	\$7,000.00
524	Voc. Ed.: Carol D. Perkins-1984	\$5,433.56
599	Misc. Federal Grants	(\$500.00)

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING – MARCH 15, 2017 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

(17-030) J. Hildreth moved and T. Backus seconded to remove items 11.2.C and 11.2.D, and approve the additional treasurer items. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve Ryan Heckel for hire as Adult Education Fire Lead Instructor at a rate of \$25.00 per hour, and Adult Education Fire Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 3/13/2017 through 6/30/2017, pending receipt of all required paperwork.

12.2 Personnel

12.3 Contracted Services

- A. Approve three agreements with Intertek PSI for 1. mandated 3-year asbestos re-inspection services of the north and south campus; 2. pre-renovation sampling services of South Campus; and 3. asbestos abatement specifications. [Exhibit E](#)
- B. Approve the contract with Jo Har Lawn Scape for 2017 mowing services at North Campus in the amount of \$9,437.40 [Exhibit F](#)
- C. Approve the contract with Trugreen Commercial to provide lawn fertilization and weed control service at North Campus for 2017 in the amount of \$2,163. [Exhibit G](#)
- D. Approve Memorandum of Understanding between Delaware City Schools Family Resource Center and DACC Adult Education to provide onsite ESOL instruction from 7/1/2017 through 6/30/2018. [Exhibit H](#)
- E. Approve the amendment for GMP4, defining the expenditure of funds, to the AIA agreement between the DACC and Elford, Inc. as approved on 8/27/2015. [Exhibit I](#)

(17-031) T. Kaelber moved and E. Bischoff seconded to approve superintendent items 12.1 through 12.3. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

12.4 Other

- A. Approve the District Calendar for school year 2017/18. [Exhibit J](#)
- B. Approve the Adult Education Catalog for the 2016/17 school year. [Exhibit K](#)
- C. Approve additional members of the 2016/17 Advisory Committees. [Exhibit L](#)
- D. Approve construction Change Order Proposal Request No. 7 describing additions and revisions to the sanitary and storm lines, additional concrete paving, concrete striping, and school signage. [Exhibits M & N](#)
- E. Approve out-of-state travel for up to 10 staff members to attend the HSTW Annual Staff Development Conference in Nashville, TN, July 12-15, 2017 at a cost not to exceed \$8,500.00
- F. Approve out of state travel for up to 12 DACC certified staff and up to 40 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 19-23, 2017 at a cost not to exceed \$1,500.00 per staff and student attending.
- G. Approve out-of-state travel for Alex Zimmer and four DACC/BV Agriculture Students to attend the FFA International Dairy Judging Competition in Scotland, England, Belgium, Luxembourg, and Germany from June 21-July 4, 2017 at a cost not to exceed \$4,300.00 per staff member.
- H. Approve overnight travel for Jeff Stimmell and Alex Zimmer, and up to 15 DACC/BV and BW Agriculture Program students to attend the FFA Officer Team Retreat in Logan, OH, June 12-14, 2017 at no cost to the Board.
- I. Approve overnight travel for Adam Paisie to attend the FS100 Basic Programming w/ Material Handling Training – Motoman Robotics in Miamisburg, OH, April 9-13, 2017 at a cost not to exceed \$800.00
- J. Approve addition to the Pharmacy Technician student instructional fees for the 2016/17 school year to include insurance cost of \$35.00 per student. [Exhibit P](#)



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING – MARCH 15, 2017 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

(17-032) T. Backus moved and T. Kaelber seconded to approve superintendent item 12.4.
Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

13. ADOPTION OF NEW BOARD POLICY

13.1 Approve ONLINE BANKING/EFT, File DGD [Exhibit O](#)

(17-033) E. Bischoff moved and T. Kaelber seconded to approve new policy. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and (G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

(17-034) J. Wagner Feasel moved and J. Hildreth seconded to enter into executive session at 7:45 p.m. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

The board reentered open session at 8:50 p.m.

15. RATIFY SUSPENSION

Ratify the Superintendent’s one (1) day suspension for Paul Grimes, effective 2/28/2017.

(17-035) J. Wagner Feasel moved and T. Kaelber seconded to ratify suspension. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

16. ADJOURNMENT: 8:51 P.M.

(17-036) T. Kaelber moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:51 p.m. Motion carried

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

TREASURER

BOARD PRESIDENT