



MOTION	SECOND	AYE	NAY	ABSTAIN	CARRIED
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MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING – APRIL 19, 2012 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS – BOARD ROOM

J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	P P P P P						1. CALL TO ORDER 6:30 P.M.															
							2. MOMENT OF SILENCE															
							3. PLEDGE OF ALLEGIANCE															
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X X X X			X	4. ACCEPT AGENDA FOR APRIL 19, 2012 REGULAR MEETING AS PRESENTED TO THE BOARD (12-028) DISCUSSION ROLL CALL															
							5. INTRODUCTION OF GUESTS AND OTHER COMMENTS															
							6. BOARD PRESIDENT’S REPORT															
							7. BOARD MEMBERS’ REPORTS															
							8. TREASURER’S REPORT															
							9. SUPERINTENDENT’S REPORT															
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X X X X			X	10. CONSENT AGENDA ITEMS (12-029) 10.1 Approval of Minutes from Previous Meetings: A. March 26, 2012 Regular Meeting 10.2 Business and Reports at the Recommendation of the Treasurer: A. Approve Fiscal Reports for March 2012, with expenditures totaling \$1,252,677.06 for all funds. B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting). C. Approve the following changes in the Appropriations for the 2012 Fiscal Year in the amount of \$530,531.41:															
							<table border="1"> <thead> <tr> <th>FUND</th> <th>FUND DESCRIPTION</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>003-0000</td> <td>Permanent Improvement</td> <td>\$ 500,000.00</td> </tr> <tr> <td>011-0000</td> <td>Rotary – Special Services</td> <td>\$ 8,381.41</td> </tr> <tr> <td>018-0000</td> <td>Public School Support</td> <td>\$ 2,000.00</td> </tr> <tr> <td>200-0000</td> <td>Student Managed Activity</td> <td>\$ 20,150.00</td> </tr> </tbody> </table>	FUND	FUND DESCRIPTION	AMOUNT	003-0000	Permanent Improvement	\$ 500,000.00	011-0000	Rotary – Special Services	\$ 8,381.41	018-0000	Public School Support	\$ 2,000.00	200-0000	Student Managed Activity	\$ 20,150.00
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										<p><u>Staff Member Contract Renewals (continued)</u></p> <p><u>TWO-YEAR</u> <u>CERTIFICATED STAFF</u> Dan Huffman Fire Services Gary Kessler Landscape/Turfgrass Management Steven Lust Power Sports & Diesel Technology Mark McKinney Automotive Technology Patricia SanFillipo Culinary Arts Linda Teach VOSE Coordinator Kamaljit Vilku Dental Assisting</p> <p><u>CLASSIFIED STAFF</u> Laura Cimini Educational Aide Joshua Greer Custodian Lori Savage Educational Aide</p> <p><u>CONTINUING</u> <u>CLASSIFIED STAFF</u> Mitchell Buchanan Technology Support</p> <p>2. Approve Alicia Mowry for 40 extended service hours, effective 7/01/2012.</p> <p>C. Contracted Services</p> <p>1. Grant contract to 5 Sons Lawn Care to provide groundskeeper services on an as-needed basis. Cost to the Board will be \$505 per mow (includes North Campus, South Campus, and Fire Grounds).</p> <p>2. Accept letter of withdraw from Rockwood Builders, Ltd. As the low bidder for the Cosmetology Laboratory Renovation Project.</p> <p>3. Grant contracts to the second lowest bidder for the following services related to the Cosmetology Laboratory Renovation Project:</p> <table border="1"> <thead> <tr> <th><u>CONTRACTOR</u></th> <th><u>CONTRACT</u></th> <th><u>PRICE</u></th> </tr> </thead> <tbody> <tr> <td>Elford, Inc.</td> <td>Base Bid</td> <td>\$ 308,600.00</td> </tr> <tr> <td>Elford, Inc.</td> <td>Alt #5</td> <td>\$ 11,800.00</td> </tr> <tr> <td>Elford, Inc.</td> <td>Alt #6</td> <td>\$ 8,670.00</td> </tr> <tr> <td>Elford, Inc.</td> <td>Alt #7</td> <td>\$ 10,905.00</td> </tr> </tbody> </table> <p>4. Accept the Hill's Blacktop proposal to crack fill, seal coat, and strip the North Campus Parking Lot for \$30,200.00.</p> <p>5. Approve renewal of the contract between Anheuser-Busch Cos., L.L.C. and Delaware Area Career Center, for the provision of training services for 2012, as presented to the Board.</p> <p>6. Approve contract for Jack Higgins as Consultant, for \$14,883.57, effective 5/07/2012 through 6/30/2012.</p>	<u>CONTRACTOR</u>	<u>CONTRACT</u>	<u>PRICE</u>	Elford, Inc.	Base Bid	\$ 308,600.00	Elford, Inc.	Alt #5	\$ 11,800.00	Elford, Inc.	Alt #6	\$ 8,670.00	Elford, Inc.	Alt #7	\$ 10,905.00
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							<p>D. Other</p> <ol style="list-style-type: none"> 1. Approve Mark McKinney for out-of-state travel to attend the AYES Summer Conference in Tyler, Texas, July 15-20, 2012. Cost for attendance at the conference, including travel and accommodations, is not to exceed \$2,200.00. 2. Authorize pre-approval of out-of-state travel expenses for eight (8) DACC staff members and thirty-two (32) students to participate at the 48th Annual SkillsUSA National Leadership and Skills Conference in Kansas City, Missouri, June 23-27, 2012, at a cost per person not to exceed \$1,000.00. 3. Approve the North Campus and South Campus fees listings for the 2012-2013 school year, as presented to the Board. 4. Approve the alteration of the 2011-2012 Fees Listing for the Information Technology Academy Media Program to include a choice between WOW certification and Adobe certification. 5. Approve the template Affiliation Agreement between Delaware Area Career Center and providers of clinical experience and supervision for students in the Health Technology program, as presented to the Board. <p>DISCUSSION ROLL CALL</p>
<p>J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE</p>	X	X	X X X X			X	<p>11. BUILDING IMPROVEMENTS (12-030) Approve a 10% (of total project cost) contingency fund for the Cosmetology Laboratory Renovation Project.</p> <p>DISCUSSION ROLL CALL</p>
<p>J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE</p>	X	X	X X X X			X	<p>12. EMPLOYEE RESIGNATION (12-031) Accept the letter of resignation from Mary Lykens as Teacher Academy instructor, for the purpose of retirement, effective 6/02/2012.</p> <p>DISCUSSION ROLL CALL</p>

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J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	13. EMPLOYEE RESIGNATION (12-032) Accept the letter of resignation from Susan Birie as Community Career Resource Center Coordinator, effective 6/30/2012. DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	14. EMPLOYEE RESIGNATION (12-033) Accept the letter of resignation from Stacy Franks as Adult Education Pharmacy Technician Instructor, effective 6/30/2012. DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	15. REDUCTION IN FORCE (12-034) Approve suspension of the following contracts due to reduction in force for low enrollment: <div style="display: flex; justify-content: space-around;"> Laura Cimini Betty Kimball John Wolfe </div> <div style="display: flex; justify-content: space-around;"> Marilyn Jones Lori Savage </div> DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	16. MOTION TO GO INTO EXECUTIVE SESSION (12-035) I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) - to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. DISCUSSION ROLL CALL Enter: 7:36 P.M. Return: 8:06 P.M.

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J. WAGNER-FEASEL			X			X	17. ADJOURNMENT 8:06 P.M. (12-036)
T. Kaelber	X		X				
T. BACKUS			X				
E. BISCHOFF		X	X				
P. LILLIE			X				

April 20, 2012

TREASURER

BOARD PRESIDENT

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